



CITY COUNCIL

File 01.01.MN.RC.2019

Regular Council Meeting Minutes
April 8, 2019 at 5:00 p.m.

Date: April 8, 2019

Place: Council Chambers, 100 Main Street South, Dauphin, Manitoba

Presiding Officer: Mayor Allen Dowhan

Councillors Present: Kerri Riehl, Kathy Bellemare (via PolyCom), Rodney Juba, Patti Eilers, Devin Shtykalo, Christian Laughland, Ashton Kaleta (Youth Member)

Staff in Attendance: Sharla Griffiths, City Manager
Bill Brenner, Director of Public Works and Operations
Renee St-Goddard, Deputy City Manager
Lisa Gaudet, Executive Assistant

1. **Call to Order**

Mayor Dowhan called the meeting to order at 5:00 p.m.

2. **Changes to Agenda**

#2019-173 Moved by: Councillor Juba

Seconded by: Councillor Riehl

BE IT RESOLVED that Council accepts the Regular Agenda as presented.

CARRIED

3. **Confirm Minutes**

#2019-174 Moved by: Councillor Riehl

Seconded by: Councillor Eilers

BE IT RESOLVED that the reading be waived and that Council accepts and approves as circulated the minutes of the following meeting:

- a) Regular Council Meeting Minutes – March 25, 2019

CARRIED

4. **Public Hearings, Appeal Hearings, and Delegations**

- a) **Public Hearings:** No public hearings.
- b) **Appeal Hearings:** No appeal hearings.

c) Delegations:

- i) Dauphin Fire Department – Cam Abrey, Fire Chief

#2019-175 Moved by: Councillor Laughland

Seconded by: Councillor Juba

BE IT RESOLVED that Council accepts as information the presentation by the Dauphin Fire Department Fire Chief, Cam Abrey.

CARRIED

Councillor Riehl left the room at 5:32 p.m.; returned at 5:34 p.m.

5. Consent Items

“All matters listed under Item 5 - Consent Agenda, are considered by City Council to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.”

#2019-176 Moved by: Councillor Riehl

Seconded by: Councillor Eilers

BE IT RESOLVED that all items listed under Item 5 – Consent Agenda be approved as follows and form part of these minutes:

a) Action Items:

- i) Proclamation – Human Values Day

BE IT RESOLVED that Council proclaims April 24, 2019 as “Human Values Day”.

As recommended by the Mayor and City Manager.

- ii) Outstanding Water Accounts – Added to Taxes

BE IT RESOLVED that the following water accounts be added to taxes:

ROLL#	AMOUNT	PROPERTY ADDRESS	DETAILS
0215700.000	\$24.64	308 Railway Avenue	Previous tenant did not pay final utility bill
TOTAL	\$24.64		

As recommended by the Director of Finance and the Utility Clerk.

b) **Filing Items:**

- i) Association of Manitoba Municipalities
 - News Bulletin – March 29, 2019
 - New Agreement with ATS Traffic Services
- ii) Manitoba Association of Municipal Emergency Coordinators – Newsletter
- iii) Manitoba EMO – Information Resources
- iv) Prairie Mountain Health – Health Plus, April 2019
- v) Winnipeg Regional Health Authority – Shared Health Inc.
- vi) Manitoba News Release – Province Streamlines Community Development Programs
- vii) Manitoba Sport, Culture and Heritage – Designated Heritage Building Grant
- viii) Office of Drinking Water – Compliance Review

As recommended by the Mayor and City Manager.

CARRIED

Mayor Dowhan left the room at 5:37 p.m.; returned at 5:39 p.m.

6. **Reports**

a) **Corporate:**

- i) City Manager's Report – April 8, 2019
- ii) Economic Development Manager – April 8, 2019
- iii) Marketing Director – April 8, 2019

#2019-177 Moved by: Councillor Riehl

Seconded by: Councillor Juba

BE IT RESOLVED that Council accepts as information the following Corporate Reports for the April 8, 2019 Regular Council Meeting:

- City Manager
- Economic Development Manager
- Marketing Director

CARRIED

b) Finance:

i) Accounts for Approval

#2019-178 Moved by: Councillor Riehl

Seconded by: Councillor Eilers

BE IT RESOLVED that the Finance Accounts, having been examined by Council, be hereby authorized and approved as follows:

Cheque Totals:

24550 – 24605	56	\$290,996.21
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Voided Cheques in Current Range:

Cheque Date	Cheque Payee Number	Amount	Void Explanation
None			

Voided Cheques in Past Ranges:

Cheque Date	Cheque Payee Number	Amount	Void Explanation
None			

Electronic Payments:

None

CARRIED

c) Engineering

i) Staff Reports for the April 8, 2019 Regular Council Meeting

- Construction and Maintenance Foreman

#2019-179 Moved by: Councillor Juba

Seconded by: Councillor Laughland

BE IT RESOLVED that Council accepts as information the following Engineering Department staff report for the April 8, 2019 Regular Council Meeting:

- Construction and Maintenance Foreman

CARRIED

d) Protective Services:

i) Bylaw Enforcement Report – March 2019

#2019-180 Moved by: Councillor Eilers

Seconded by: Councillor Laughland

BE IT RESOLVED that Council accepts as information the following Protective Services report for the April 8, 2019 Regular Council Meeting:

- Bylaw Enforcement Report – March 2019

CARRIED

e) **Committees:**

#2019-181 Moved by: Councillor Riehl

Seconded by: Councillor Juba

BE IT RESOLVED that Council accepts as information the minutes of the following committee meeting:

- i) Dauphin Recreation Services – Board Meeting, March 27, 2019

CARRIED

7. **Correspondence for Discussion:** No correspondence.

8. **Unfinished Business:**

- a) Manitoba Water Services Board – Cost Sharing Agreement

#2019-182 Moved by: Councillor Laughland

Seconded by: Councillor Juba

WHEREAS Council passed Resolution #2019-162 on March 25, 2019, indicating the City's intention to partner with the Manitoba Water Services Board (MWSB) to acquire technical and financial assistance for the development of sustainable water and wastewater works;

BE IT RESOLVED that Council accepts as information correspondence dated April 3, 2019 from Dave Shwaluk, General Manager of the Manitoba Water Services Board, regarding a Cost-Sharing Agreement respecting Water and Wastewater System Upgrades wherein the project is estimated at \$2,200,000 with the City of Dauphin responsible for \$1,100,000 and the Province of Manitoba to provide a grant of \$1,100,000 for upgrades at the City of Dauphin's sewage lift stations and the installation of ultraviolet disinfection at the water treatment plant;

FURTHER BE IT RESOLVED that Council authorizes the Mayor and City Manager to sign and seal the Cost-Sharing Agreement.

CARRIED

9. **New Business:**

- a) Proposal to Subdivide Pt. NW ¼ Sec. of 10-25-19 WPM

#2019-183 Moved by: Councillor Eilers

Seconded by: Councillor Laughland

BE IT RESOLVED that Council accepts as information correspondence dated April 4, 2019 from the Building Inspector regarding a proposal to subdivide Pt. NW ¼ Sec. 10-25-19 WPM, Pt. Plan 577 DLTO for owner Canadian National Railway (CNR) Company and applicant Balchen and Kulchycki Surveys, c/o Greg Molnar (Community Planning Services File No. 4411-19-7501);

FURTHER BE IT RESOLVED that Council approves the subdivision application for the property as described above, with the following conditions:

1. The owner is responsible for securing access to the proposed Lot 1 through an Easement Agreement that they will register on the resulting titles.

2. The owner is responsible for retaining the existing sewer and water services to the CNR maintenance building and including them within the above-noted easement.
3. Any changes to lot elevations or surface drainage on the newly created lot will be done by the owner/applicant and in cooperation and consultation with adjacent property owners.

CARRIED

b) FM Rebroadcasting Station – Letter of Support

#2019-184 Moved by: Councillor Laughland

Seconded by: Councillor Juba

WHEREAS the City of Dauphin's Zoning Bylaw has regulations regarding self-supporting towers;

BE IT RESOLVED that Council accepts as information correspondence dated March 26, 2019 from Hoa Bui, Broadcast Technical Manager of Native Communications Inc. (NCI), requesting to establish a new FM Rebroadcasting tower to provide Indigenous language and culture radio programming;

FURTHER BE IT RESOLVED that Council supports the proposal for Indigenous radio programming for Dauphin and surrounding area;

FURTHER BE IT RESOLVED that Council accepts as information correspondence dated April 3, 2019 from the Building Inspector regarding the requirements to install the 96-foot self-supporting tower, proposed to be built at 210 – 1st Avenue NE, which is zoned Commercial Central;

FURTHER BE IT RESOLVED that Council supports the construction of the rebroadcasting tower at this location with conditions that NCI works with the City of Dauphin to ensure the tower complies with the City of Dauphin's Zoning Bylaw and that NCI contacts all other utilities to ensure proper clearances are provided for any underground or overhead services.

CARRIED

c) St. Paul's Anglican Church – Request for Handicap Parking Space

#2019-185 Moved by: Councillor Riehl

Seconded by: Councillor Juba

WHEREAS there is currently one handicap parking spot on 1st Street SW in front of St. Paul's Anglican Church;

BE IT RESOLVED that Council accepts as information correspondence dated February 25, 2019 from Anne Shuttleworth and Sandy Pacey of St. Paul's Anglican Church requesting an additional handicap parking spot in front of the church on 1st Street SW;

FURTHER BE IT RESOLVED that this request be forwarded to Administration for consideration in the Traffic Bylaw.

CARRIED

d) Triangle Road – Request for Upgrades and Maintenance

#2019-186 Moved by: Councillor Riehl

Seconded by: Councillor Eilers

BE IT RESOLVED that Council accepts as information correspondence dated April 4, 2019 from Len and Nicole Lunsted, owners of Triangle Mobile Home Park, requesting that Triangle Road, within the City of Dauphin limits, be covered with blacktop to reduce dust and address mud and pot hole issues, that the speed be reduced from 70 km/hr to 50 km/hr as it is a residential road, and that the ditch that runs east of Triangle Mobile Home Park be cleaned to improve drainage;

FURTHER BE IT RESOLVED that Council forwards the request to Administration for review and response at a future Council meeting.

CARRIED

e) Archangel Fireworks Agreement

#2019-187 Moved by: Councillor Laughland

Seconded by: Councillor Juba

BE IT RESOLVED that Council accepts as information the contract between the City of Dauphin and Archangel Fireworks Inc., for the provision of a fireworks display for Canada Day (July 1st) of 2019, 2020, and 2021;

FURTHER BE IT RESOLVED that Council authorizes Fire Chief Cameron Abrey to sign and seal said contract on behalf of the City of Dauphin.

CARRIED

f) Dauphin Regional Airport Authority – 2019 Funding Request

#2019-188 Moved by: Councillor Juba

Seconded by: Councillor Riehl

BE IT RESOLVED that Council accepts as information correspondence dated March 20, 2019 from Don Dewar, Chair of the Dauphin Regional Airport Authority Inc., outlining the airport's 2019 budget estimates, as approved by the Board of Directors, and requesting a 2019 appropriation of \$6,599.77 monthly;

FURTHER BE IT RESOLVED that Council forwards this financial request to the 2019 budget deliberations.

CARRIED

g) Out-of-Province Travel Request – Federation of Canadian Municipalities

#2019-189 Moved by: Councillor Shtykalo

Seconded by: Councillor Laughland

WHEREAS according to the City of Dauphin's Travel Policy, the Mayor, or Council designate on the Mayor's behalf, and three Council Members may attend the Federation of Canadian Municipalities (FCM) annual conference, and out-of-province travel must receive prior approval by Council;

BE IT RESOLVED that Council accepts as information correspondence dated April 3, 2019 from the

Deputy City Manager, requesting to approve the attendance of Deputy Mayor Bellemare, Councillor Juba, Councillor Shtykalo, and Councillor Riehl at the Federation of Canadian Municipalities (FCM) Conference, May 30 – June 2, 2019, in Quebec City, QC;

FURTHER BE IT RESOLVED that Council approves this out-of-province travel request with all expenses borne by the City of Dauphin.

CARRIED

10. **Bylaws:** No bylaws.

Councillor Eilers left the room at 6:12 p.m.; returned at 6:13 p.m.

11. **Invitations, Community Events and Councillors' Privileges**

BE IT RESOLVED that Council accepts as information invitations to the events listed below:

a) **Invitations:**

- i) Office of the Fire Commissioner – Fire Protection Workshop for Elected Officials and CAOs, April 25, May 14, or June 11, 2019
- ii) Riding Mountain UNESCO World Biosphere Reserve – Biosphere Water Stewardship Day, April 18, 2019 [Mayor]
- iii) Association of Manitoba Municipalities Training – People First HR Services Workshops – Managing the Employment Relationship: HR Fundamentals for Leaders, May 9, 2019 (Winnipeg), May 10, 2019 (Brandon)

b) **Community Events:**

- i) Unity: Women's Maker Collective – Grand Opening, April 11, 2019

CARRIED

Councillor Shtykalo left the room at 6:21 p.m.; returned at 6:23 p.m.

COUNCILLORS PRIVILEGES:

COUNCILLOR LAUGHLAND

Advised that he attended the following:

- March 25 – Regular Council Meeting
- April 1 – Planning and Priorities Committee Meeting

Community Events:

- April 5 to 7 – The Dauphin Kings held their prospects camp. With more than 100 players in attendance, the City of Dauphin receives a nice little economic boost with players and parents staying at local hotels, eating at local restaurants, and shopping at local businesses.

COUNCILLOR SHTYKALO

Advised that he attended the following:

- March 25 – Regular Council Meeting
- March 27 – Dauphin Recreation Services Board Meeting. We discussed budget and upcoming capital projects. The CUP is transitioning out of hockey season, and the ice is currently coming out.
- April 1 – Planning and Priorities Committee Meeting
- April 3 – Dauphin Neighbourhood Renewal Corporation Committee Meeting. Budget and funding discussions. The AGM is coming up in June. For the Sustainable Communities Program, the Province streamlined seven programs into one – \$7.9 million. Hopefully, it will be a seamless process to apply.
- April 4 – Dauphin Regional Airport Authority Board Meeting. Budget discussions.

Community Events:

- April 3 – Although I was unable to attend the Firefighters Appreciation Dinner this year, I want to express my congratulations to this year's recipients. As well, I want to extend my appreciation to all the members of the Dauphin Fire Department.
- Upcoming on April 9 – Dauphin & District Chamber of Commerce Lunch Series at Aspen Lodge, 11:45 a.m. to 1:00 p.m. – Dave Angus: Manitoba's Changing Economy and the Parkland's Role.
- Upcoming on April 11 – Unity Grand Opening at Parkland Crossing, 9:00 a.m. to 4:30 p.m.
- Upcoming on April 12 to 14 – Zirka Ukrainian Dance Competition and Recital

COUNCILLOR EILERS

Advised that she attended the following:

- March 25 – Regular Council Meeting
- March 27 – National Communities in Bloom Annual General Meeting via teleconference.
- April 1 – Planning and Priorities Committee Meeting
- April 3 – Firefighters Appreciation Evening with awards for service. Congratulations to Daniel McKay for 10 years, David Height for 15 years, and Jack Bay for 36 years and retirement. It's great to see new recruits. The "help coin" is a wonderful and important initiative. Thanks to all the firefighters who keep our community safe and their families who support them in their efforts.
- April 5 – Intermountain Conservation District Annual Review and Recognition Evening. Award for 10 years to Kelly Millward and Lyle Morran; 20 years for Laura Chartier and Syd Pachaillo. Conservation Award to Welland Family Farm.

Comments & Requests:

- This year's Communities in Bloom colours are pink and purple.

COUNCILLOR JUBA

Advised that he attended the following:

- March 11 – Regular Council Meeting
- March 13 – Dauphin & District Chamber of Commerce Board Meeting
- March 22 – Protective Services Committee Meeting
- April 1 – Planning and Priorities Committee Meeting
- April 3 – Firefighters Appreciation Evening at Aspen Lodge
- April 4 – Dauphin Regional Airport Authority Board Meeting

Community Events:

- March 16 – Attended the 24th Annual Daffodil Tea at the Ukrainian Catholic Church of the Resurrection auditorium. The tea is in support of the Ukrainian Catholic Church Women’s League. There were over 200 people in attendance.
- March 16 – Visited the Dauphin Marketplace Mall where Dauphin local firefighters were organizing their annual campaign in support of people with muscular dystrophy. They also attended the local drive-thrus. The group raised \$7,000 from the drive. Congratulations to local firefighters on a job well done.
- March 20 – Attended the Special Committee Meeting for Habitat for Humanity Dauphin Chapter. Steve Krahn from Winnipeg joined in. The focus of this meeting was to discuss the building phase for our Habitat home.
- March 21 – Attended the Third Thursday Music Event at the Dauphin Public Library. The library hosted the Parkland Women’s Choir and music from the Dauphin Regional Comprehensive Secondary School.

Comments & Requests:

- Attended the funeral of Glenn Chychota on Saturday, March 23. Sincere condolences to Glenn’s family and friends.
- Condolences to the Husband family on the loss of their daughter-in-law, Lisa Husband.

DEPUTY MAYOR BELLEMARE (via PolyCom)

Advised that she attended the following:

- March 25 – Regular Council Meeting
- April 4 – City of Dauphin Joint Liaison with the RM of Dauphin Committee meeting (via phone). It was a very good meeting, and we’re off to a good start with a commitment to work together.

Community Events:

- April 3 – I was unable to attend the Firefighters Appreciation Evening, but I appreciate the training, time commitment, and dedication of our firefighters.

Comments & Requests:

- Our Energy Manager has been doing some research to help us as we transition to electric vehicles. The City is looking at getting electric vehicle charging stations.

COUNCILLOR RIEHL

Advised that she attended the following:

- March 25 – Regular Council Meeting
- April 1 – Planning and Priorities Committee Meeting
- April 3 – Firefighters Appreciation Evening

Community Events:

- Congratulations to the participants at the Festival of the Arts at the Watson Art Centre. A lot of practice and energy, and the costumes were incredible.

MAYOR DOWHAN

Advised that he attended the following:

- March 25 – Regular Council Meeting
- April 1 – Planning and Priorities Committee Meeting
- April 3 – Stakeholders Harm Reduction Workshop. I was surprised at how much assistance is available in Dauphin for substance abuse.
- April 3 – Firefighters Appreciation Evening. Sharla Griffiths and Nicole Chychota did a great job MCing the event.
- April 4 – City of Dauphin Joint Liaison with RM of Dauphin Committee Meeting. We discussed projects of mutual interest; guidelines to be drawn up. It was a good start in the reparation process.

Community Events:

- Upcoming on April 11, I will be volunteering at the Makinak Woods Owl Survey. In that area, the golden-winged warbler is one of the birds threatened. This is a prime breeding area.
- Upcoming on April 11 – the Biosphere Water Stewardship day at City Hall. In the morning we will be discussing zebra mussels, and in the afternoon we will be discussing water quality/algae blooms.

ASHTON KALETA (YOUTH MEMBER)

Meetings, Activities, and Comments:

- March 25 – I attended the Regular Council Meeting.
- April 5 – I won an iPad from the attendance draw.
- April 8 – Student Council Meeting
- April 18 – I will be attending the Student Voice at the Mountain View School Division office.
- Tickets for the DRCSS musical, Freaky Friday, are now available. The musical plays on April 24-27 and tickets are \$12.

12. Recess

#2019-191 Moved by: Councillor Riehl

Seconded by: Councillor Eilers

BE IT RESOLVED that the Council meeting be recessed.

CARRIED

Council took a short break at 6:24 p.m.

13. COMMITTEE OF THE WHOLE

a) Call to Order

Mayor Dowhan reconvened the meeting at 6:26 p.m.

#2019-192 Moved by: Councillor Juba

Seconded by: Councillor Eilers

BE IT RESOLVED that the Council Meeting be reconvened.

CARRIED

b) Changes to Agenda

#2019-193 Moved by: Councillor Juba

Seconded by: Councillor Shtykalo

BE IT RESOLVED that Council accepts the Committee of the Whole Agenda as presented.

CARRIED

#2019-194 Moved by: Councillor Riehl

Seconded by: Councillor Laughland

BE IT RESOLVED that Council now sits as a Committee of the Whole and that all matters discussed be kept confidential.

CARRIED

#2019-195 Moved by: Councillor Riehl

Seconded by: Councillor Eilers

BE IT RESOLVED that this Committee now rises and reports to Council.

CARRIED

- c) **Committee of the Whole – General:** No items.
- d) **Committee of the Whole – Committee Minutes:** No Minutes.
- e) **Committee of the Whole – Personnel:**
 - i) **Geographic Information Systems (GIS) Technician (ii)**

#2019-196 Moved by: Councillor Riehl

Seconded by: Councillor Juba

BE IT RESOLVED that Council accepts as information correspondence, dated April 1, 2019, from the City Manager requesting support from CUPE Local 857 for the replacement of the Draftsperson position with a Geographic Information Technologist position.

CARRIED

- ii) **Utility Operator 4 – Letter of Offer (ii)**

#2019-197 Moved by: Councillor Riehl

Seconded by: Councillor Juba

BE IT RESOLVED that Council accepts as information correspondence dated February 5, 2019 from the Director of Public Works and Operations, regarding Oblin Negrette-Sofan being awarded the position of Utility Operator 4 with the City of Dauphin.

CARRIED

iii) Marketing Director – Resignation (ii)

#2019-198 Moved by: Councillor Riehl

Seconded by: Councillor Juba

BE IT RESOLVED that Council accepts as information correspondence dated March 25, 2019 from Melisa Stefaniw regarding her resignation from her position as Marketing Director, with regret.

CARRIED

iv) Role of Administration (ii)

#2019-199 Moved by: Councillor Shtykalo

Seconded by: Councillor Laughland

BE IT RESOLVED that Council accepts as information the verbal discussion regarding the role of Administration in the City of Dauphin.

CARRIED

14. Adjournment

#2019-200 Moved by: Councillor Riehl

Seconded by: Councillor Juba

BE IT RESOLVED that this meeting does adjourn at 7:10 p.m.

CARRIED



Allen Dowhan, Mayor



Sharla Griffiths, City Manager