



## CITY OF DAUPHIN

### BYLAW 07/2018

#### BEING A BYLAW OF THE CITY OF DAUPHIN TO SET THE COMPENSATION OF COUNCIL MEMBERS

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**WHEREAS** pursuant to the provisions of *The Municipal Act*, Section 124, Subsection(2) which provides that council may, by bylaw, set the types, rates, and conditions of payments for compensation regarding reimbursement of expenses to be made to or on behalf of members of the Council and Council Committees, other than the Committee of a local urban district,

- a) as compensation for attending to Municipal business;
- b) for expenses incurred while attending to Municipal business; and
- c) for any other purpose relating to Municipal business that the Council considers appropriate;

**AND WHEREAS** it is deemed advisable to fix the compensation payable to the Mayor, Deputy Mayor, and Councillors for the City of Dauphin for their service as members of a municipal council and provide for the payment thereof.

**NOW THEREFORE THE MUNICIPAL COUNCIL OF THE CITY OF DAUPHIN IN SESSION DULY ASSEMBLED, ENACTS AS FOLLOWS:**

1. **MONTHLY INDEMNITY**

The City of Dauphin shall pay the members of Council a monthly indemnity to acknowledge the following:

- i) attendance of scheduled Regular Council Meetings;
- ii) attendance of scheduled Special Council Meetings, Budget Meetings, & Boards of Revision;
- iii) attendance of scheduled Planning & Priorities Committee Meetings;
- iv) picking up all material and or information from the office in order to perform their duties on Council;
- v) time spent speaking with citizens regarding community issues;
- vi) time spent on phone calls, emails, and faxes related to the above meetings and community issues.

(a) **Mayor**

The City of Dauphin shall pay to the Mayor of the City of Dauphin a monthly compensation of \$2,581.00 (2019 rate) as well as reimbursement of nominal out-of-pocket expenses incurred within the City's corporate boundaries in the performance of duties as Mayor.

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**(b) Deputy Mayor**

The City of Dauphin shall pay to the Deputy Mayor of the City of Dauphin, a monthly compensation of \$1,176.00 (2019 rate), as well as reimbursement of nominal out-of-pocket expenses incurred within the City's corporate boundaries in the performance of duties as Deputy Mayor.

**(c) Councillors**

The City of Dauphin shall pay to each Councillor of the City of Dauphin a monthly compensation of \$1,023.00 (2019 rate), as well as reimbursement of nominal out-of-pocket expenses incurred within the City's corporate boundaries in the performance of duties as a Councillor.

**2. PER DIEM, MILEAGE & EXPENSES**

**A. Attending Meetings of Boards/Committees**

In addition to the above noted indemnities, municipal officials are eligible to receive \$28.00 per hour, to a maximum of \$140.00, for each hour actually and necessarily spent, representing the City at meetings for boards and/or committees as established within the current Organizational Bylaw or as authorized by resolution of Council.

**B. Attending Meetings Outside the Limits of the Municipality on Business**

The City of Dauphin shall pay each member of Council if duly authorized by resolution of Council specifying the purpose to go on a journey beyond the limits of the municipality on corporate business the following:

- i) the sum of \$28.00 per hour, up to a maximum of \$140.00 per day, for each hour actually and necessarily spent for attending such meetings;
- ii) reimbursement of expenses incurred, in accordance with the *City Travel and Expense Policy*.

**C. Attending Training Relative to the Municipality (in the Municipality or out of the Municipality)**

The City of Dauphin shall pay the following to each member of Council, if duly authorized by resolution of Council, for attending training relative to the municipality:

- i) the sum of \$28.00 per hour, up to a maximum of \$140.00 per day, for each hour actually and necessarily spent for attending such training;
- ii) reimbursement of expenses incurred, in accordance with the *City Travel and Expense Policy*,
- iii) actual course registration or tuition.

**3. CONTEXT APPLICABLE TO ALL SECTIONS**

- i) All indemnities and hourly/daily compensations authorized and paid for under each section will be in accordance with the applicable provisions of *The Income Tax Act (Canada)*.
- ii) Council Members are to complete a Travel Expense Claim Form as per *City Travel & Expense Policy* for reimbursement of all expenditures and hourly compensation, excluding the regular monthly indemnities.
- iii) The Director of Finance shall maintain a record of the per diem indemnity paid to and reimbursement of expenses incurred by each Council Member and shall annually make such record public pursuant to Section 124(4) of *The Municipal Act*.

**4. REVIEW OF INDEMNITIES**

The amount of indemnities for the Mayor, Deputy Mayor, and each Councillor and the formula for determining such indemnities may be reviewed at Council's discretion and such a review shall be mandatory within four (4) years from the date of implementation of this bylaw.

**5. ABSENT FROM MEETINGS PENALTY**

Where the Mayor, Deputy Mayor, or a Councillor is absent for more than a total of six (6) meetings of council (which includes Regular Council, Special Council, and Planning and Priorities Committee Meetings) in one calendar year, the Mayor, Deputy Mayor or the Councillor shall be subject to a loss of \$140 for each subsequent absence of the aforementioned meetings.

**6. ANNUAL ADJUSTMENTS IN INDEMNITIES**

Council indemnities shall be adjusted January 1st of each year by the same percentage increase as stipulated in the Collective Agreement between the City of Dauphin and CUPE Local 3240.

**7. REPEAL**

Bylaw 06/2017 be and is hereby repealed upon the enactment of this bylaw.

8. EFFECTIVE DATE

This bylaw shall come into full force on January 1, 2019.

DONE AND PASSED by the Council of the City of Dauphin in Regular Session assembled at the City of Dauphin, in Manitoba, this 10<sup>th</sup> day of December 2018.



Allen Dowhan, Mayor



Sharla Griffiths, City Manager

READ A FIRST TIME this 19th day of November 2018.  
READ A SECOND TIME this 10<sup>th</sup> day of December 2018.  
READ A THIRD TIME this 10<sup>th</sup> day of December 2018.