



CITY COUNCIL

File 01.01.MN.RC.2022

Regular Council Meeting Minutes  
July 11, 2022 at 5:00 p.m.

**Date:** July 11, 2022  
**Place:** Council Chambers  
**Presiding Officer:** Mayor Christian Laughland  
**Councillors Present:** Deputy Mayor Devin Shtykalo (Teams); Councillors Kathy Bellemare, Patti Eilers, Rodney Juba  
**Staff in Attendance:** Sharla Griffiths, City Manager  
Lisa Gaudet, Deputy City Manager  
Mike VanAlstyne, Director of Public Works & Operations  
Justin Tokarchuk, ICT Manager (Teams)  
Gertrud Carriere, Executive Assistant

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1. **Call to Order**

Mayor Christian Laughland called the meeting to order at 5:01 p.m.

2. **Changes to Agenda**

#2022-380 Moved by: Councillor Bellemare

Seconded by: Councillor Juba

**BE IT RESOLVED** that Council accepts the Regular Council Meeting agenda as presented.

**CARRIED**

3. **Confirm Minutes**

#2022-381 Moved by: Councillor Bellemare

Seconded by: Councillor Eilers

**BE IT RESOLVED** that Council waives the reading and accepts and approves as circulated the minutes of the following meeting:

- a) Regular Council Meeting – June 27, 2022

**CARRIED**

4. **Public Hearing, Appeal Hearings, and Delegations:**

- a) **Public Hearings:** No public hearings.  
b) **Appeal Hearings:** No appeal hearings.

c) **Delegations:**

- i) RCMP - S/Sgt. Ray Campbell

#2022-382 Moved by: Councillor Juba

Seconded by: Councillor Bellemare

**BE IT RESOLVED** that Council accepts as information the Delegation from RCMP S/Sgt. Ray Campbell.

**CARRIED**

5. **Consent Items**

*"All matters listed under Item 5 - Consent Agenda, are considered by City Council to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately."*

#2022-383 Moved by: Councillor Eilers

Seconded by: Councillor Bellemare

**BE IT RESOLVED** that all items listed under Item 5 – Consent Agenda be approved as follows and form part of these minutes:

a) **Action Items**

- i) Proclamation – Canada's National Ukrainian Festival Week

**BE IT RESOLVED** that Council proclaims July 24 - 30, 2022 as "Canada's National Ukrainian Festival Week".

- ii) Outstanding Water Account Added to Taxes

**BE IT RESOLVED** that the following water account be added to taxes:

ROLL#	ADDRESS	AMOUNT	DETAILS
0215700.000	306 Railway Avenue	\$138.72	Current tenant did not pay utility bill/cannot disconnect as it is a duplex property
<b>TOTAL</b>		<b>\$138.72</b>	

*As recommended by the Director of Finance and the Utility Clerk.*

b) **Filing Items:**

- i) Association of Manitoba Municipalities (AMM)
- Letter of Thanks for Co-Hosting the 2022 AMM Parkland District Meeting
  - Parkland Director's Update – June 2022
- ii) Federation of Canadian Municipalities (FCM)
- FCM Connect
    - June 28, 2022
    - July 5, 2022
- iii) Government of Manitoba News Release – 2022 Summer Conditions Report

- iv) Canada – Manitoba News Releases:
  - \$37 Million to Support Wage Equity in Early Learning and Child-Care
  - \$8.1 Million to Fund Child Care Spaces Across the Province
- v) Municipal Relations – Handbook for Municipal Officials: Annexations
- vi) Prairie Mountain Health – Public Service Announcement, June 30, 2022
- vii) Letter from Resident – Thank-you to Shop Crew for Excellent Service

*As recommended by the Mayor and the City Manager.*

**CARRIED**

**6. Reports**

**a) Corporate:**

- i) City Manager – July 11, 2022

#2022-384 Moved by: Councillor Eilers

Seconded by: Councillor Juba

**BE IT RESOLVED** that Council accepts as information the following Corporate Report for the July 11, 2022 Regular Council Meeting:

- City Manager

**CARRIED**

- ii) Deputy City Manager – July 11, 2022

#2022-385 Moved by: Councillor Bellemare

Seconded by: Councillor Eilers

**BE IT RESOLVED** that Council accepts as information the following Corporate Report for the July 11, 2022 Regular Council Meeting:

- Deputy City Manager

**CARRIED**

- iii) ICT Manager – July 11, 2022

#2022-386 Moved by: Councillor Eilers

Seconded by: Councillor Juba

**BE IT RESOLVED** that Council accepts as information the following Corporate Report for the July 11, 2022 Regular Council Meeting:

- ICT Manager

**CARRIED**

b) Finance:

i) Accounts for Approval

#2022-387 Moved by: Councillor Bellemare

Seconded by: Councillor Eilers

**BE IT RESOLVED** that the Finance Accounts, having been examined by Council, be hereby authorized and approved as follows:

**Cheque Totals:**

29927 – 29963	37	\$462,801.67
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**Voided Cheques in Current Range:**

<u>Cheque Date</u>	<u>Cheque Number</u>	<u>Payee</u>	<u>Amount</u>	<u>Void Explanation</u>
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None

**Voided Cheques in Past Ranges:**

June 9, 2022	29847	Reit-Syd Equipment Ltd.	\$8,063.64	Cheque damaged by Financial Institution
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**Electronic Payments:**

None

*Director of Public Works & Operations left the room at 5:37 p.m.; returned at 5:42 p.m.*

**CARRIED**

ii) Financial Statements (Unaudited – Prior PSAB Adjustments) for Period Ending April 30, 2022

#2022-388 Moved by: Councillor Juba

Seconded by: Councillor Eilers

**BE IT RESOLVED** that Council accepts as information the unaudited Financial Statements (Before PSAB Adjustments) for the period ending April 30, 2022 including:

1. General Fund Balance Sheet & General Fund Income Statement
2. Utility Fund Balance Sheet & Utility Fund Income Statement

**CARRIED**

iii) Reserve Fund Report – April 2022

#2022-389 Moved by: Councillor Bellemare

Seconded by: Councillor Juba

**BE IT RESOLVED** that Council accepts as information the Reserve Report for April 2022.

**CARRIED**

c) **Engineering:** No items.

d) **Protective Services:**

i) Bylaw Enforcement Officer – June 2022

#2022-390 Moved by: Councillor Eilers

Seconded by: Councillor Bellemare

**BE IT RESOLVED** that Council accepts as information the following Protective Services report for the July 11, 2022 Regular Council Meeting:

- Bylaw Enforcement – June 2022

**CARRIED**

ii) Animal Control Officer – June 2022

#2022-391 Moved by: Councillor Eilers

Seconded by: Deputy Mayor Shtykalo

**BE IT RESOLVED** that Council accepts as information the following Protective Services report for the July 11, 2022 Regular Council Meeting:

- Animal Control Officer – June 2022

**CARRIED**

e) **Committees:**

#2022-392 Moved by: Councillor Juba

Seconded by: Councillor Bellemare

**BE IT RESOLVED** that Council accepts as information the minutes from the following committee:

- i) Inter-Mountain Watershed District
- Regular Board Meeting – June 20, 2022

**CARRIED**

7. **Correspondence for Discussion:** No items.

8. **Unfinished Business:**

a) Watson Art Centre – Heritage Resources Conservation Grant Agreement

#2022-393 Moved by: Councillor Eilers

Seconded by: Deputy Mayor Shtykalo

**WHEREAS** on May 26, 2022, the City of Dauphin was awarded \$25,000 through the Heritage Resources Conservation Grant Program to assist with the window upgrades project at the Watson Art Centre (WAC);

**BE IT RESOLVED** that Council accepts as information correspondence dated June 27, 2022 from Jeff Gauley, Senior Heritage Conservation Officer with Manitoba Sport, Culture and Heritage, along with a Heritage Resources Conservation Grant Program Project Certification Form, and a memorandum dated July 11, 2022 from the Information and Communications Technology (ICT) Manager, recommending that the Project Certification Form be approved for signing;

**FURTHER BE IT RESOLVED** that Council agrees with the ICT Manager's recommendation and authorizes the Heritage Resources Conservation Program Project Certification Form to be signed and sealed by the City Manager on behalf of the City of Dauphin.

**CARRIED**

**9. New Business:**

- a) Request to Manitoba Transportation & Infrastructure for Traffic Study and Approvals

#2022-394 Moved by: Councillor Juba

Seconded by: Councillor Bellemare

**WHEREAS** Manitoba Transportation and Infrastructure (MTI) requires a Council resolution from a municipality requesting a Traffic Study or when requesting permission to perform unwarranted upgrades on MTI-owned roadways;

**AND WHEREAS** unwarranted upgrades to MTI-owned roadways are upgrades that follow Provincial guidelines and are the correct solution to an issue but do not meet MTI's criteria for implementing them at this time;

**BE IT RESOLVED** that Council accepts as information a memorandum dated July 7, 2022 from the Director of Public Works & Operations, recommending (a) an MTI Traffic Study at the intersection of Main Street South and 4<sup>th</sup> Avenue SW to determine the warrants for traffic control (like signals) and (b) permission for the City to install pedestrian crossing signage with solar-powered rectangular rapid flashing beacons (RRFB) across Buchanan Avenue at Jackson Street;

**FURTHER BE IT RESOLVED** that Council agrees with the recommendation from the Director of Public Works & Operations and approves a request to Manitoba Transportation and Infrastructure as noted above.

**CARRIED**

- b) Dauphin Public Library – Crosswalk Art Request

#2022-395 Moved by: Councillor Bellemare

Seconded by: Councillor Eilers

**WHEREAS** Culture Days will celebrate arts and culture in our community from September 23 to October 16, 2022;

**BE IT RESOLVED** that Council accepts as information correspondence dated June 29, 2022 from Alison Moss, Director of the Dauphin Public Library on behalf of the Culture Days Committee, requesting a public art installation in the form of a painting on the crosswalk on 5<sup>th</sup> Avenue NE at Main Street North between the Dauphin Public Library and TD Bank;

**FURTHER BE IT RESOLVED** that Council accepts as information a memorandum dated July 5, 2022 from the Director of Public Works & Operations, noting that the Provincial Traffic Control Devices Regulation 13/2019, which is part of the *Highway Traffic Act*, specifies that traffic control devices approved for use in Manitoba must follow the *Manual for Uniform Traffic Control Devices for Canada* (MUTCDC) so that all signage and roadway markings remain consistent throughout Canada, and recommending that the Culture Days Committee consider applying artwork to a sidewalk or driveway, which are not directly governed by this Regulation;

**FURTHER BE IT RESOLVED** that Council agrees with the recommendation from the Director of Public Works & Operations and would support the application of painted art on a sidewalk or driveway, the location to be determined in consultation with the Culture Days Committee.

**CARRIED**

c) Out-of-Province Travel Request – Economic Developers of Canada Conference

#2022-396 Moved by: Councillor Juba

Seconded by: Councillor Eilers

**WHEREAS** according to the City of Dauphin Travel & Expense Policy, all out-of-province travel must receive prior approval by Council;

**BE IT RESOLVED** that Council accepts as information a memorandum dated June 27, 2022 from the Economic Development Manager (EDM), requesting permission for the EDM and the Marketing Coordinator to attend the Economic Developers of Canada Conference, October 1 - 4, 2022 in Kingston, Ontario;

**FURTHER BE IT RESOLVED** that Council approves this out-of-province travel request and authorizes all costs to be borne by the City of Dauphin.

**CARRIED**

d) Fort Dauphin Museum – Lease Agreement

#2022-397 Moved by: Councillor Eilers

Seconded by: Deputy Mayor Shtykalo

**WHEREAS** the City of Dauphin owns the land where the Fort Dauphin Museum is located and has leased the land to the Fort since 1974;

**AND WHEREAS** Bylaw 02/2006, which formed the most recent lease agreement with Fort Dauphin Museum Inc., expired in 2011;

**BE IT RESOLVED** that Council accepts as information a 10-year lease agreement between the City of Dauphin and Fort Dauphin Museum Inc. for the period August 1, 2022 to July 31, 2032, and a memorandum dated July 7, 2022 from the Deputy City Manager, recommending that the agreement be approved;

**FURTHER BE IT RESOLVED** that Council agrees with the Deputy City Manager's recommendation and authorizes the Land Lease Agreement with Fort Dauphin Museum Inc. to be signed and sealed by the Mayor and the City Manager on behalf of the City of Dauphin.

**CARRIED**

10. **Bylaws:**

- a) Bylaw 07/2022 Being a Bylaw of the City of Dauphin to Repeal Bylaw 02/2006 Authorizing an Agreement with Fort Dauphin Museum Inc. (*1<sup>st</sup> Reading*)

#2022-398 Moved by: Councillor Juba

Seconded by: Deputy Mayor Shtykalo

**BE IT RESOLVED** that Bylaw 07/2022 Being a Bylaw of the City of Dauphin to Repeal Bylaw 02/2006 Authorizing an Agreement with Fort Dauphin Museum Inc., *be now read a first time*

**CARRIED**

11. **Invitations, Community Events and Councilors' Privileges:**

#2022-399 Moved by: Councillor Juba

Seconded by: Deputy Mayor Shtykalo

**BE IT RESOLVED** that Council accepts as information the incitation and community events listed below:

a) **Invitations:**

- i) Tootinaowaziibeeng Annual Treaty Day Pow-Wow – July 21, 2022 [Mayor]

b) **Community Events:**

- i) Tim Hortons – Camp Day Fundraiser, July 13, 2022  
ii) Westman Communications Group – Dauphin Charity BBQ, July 21, 2022

**CARRIED**

**COUNCILLORS' PRIVILEGES**

**COUNCILLOR EILERS**

Advised that she attended:

- June 27 – Audit & Finance Committee Meeting
- June 27 – Regular Council Meeting

Community Events:

- June 29 – Composting Workshop at Under One Roof
- June 30 – Dauphin Agricultural Sponsorship Luncheon
- July 1-3 – Volunteered at the Dauphin Agricultural Society Fair. The Fair was very well attended, everything from antique farm equipment, car shows, animal shows, extreme stunt show dogs, cattle dog trials, to all the horse events, the 4-H beef steer and sheep class sale, and home living display. As usual the Midway was a great attraction. Thanks to all the hardworking volunteers at the fair, but also at Countryfest, for making it such a successful event. As mentioned in the Dauphin Herald, for a community our size to have two big events like these, is wonderful.
- July 2 – Participated in the Agricultural Society Parade
- July 4 & 7 – Worked with volunteers on how to weed effectively and plant vegetable beds at the Sunshine Community Garden

#### Comments & Requests:

- The Communities in Bloom (CIB) Judges will tour our City on July 28, 2022. I encourage everyone to continue to keep their yards maintained, it has been a challenge and I really appreciate everyone's effort with our very rainy weather and late spring.
- The Street Fair will be located across from the CN Park.
- I encourage everyone to take extra precautions during the hot weather, stay well hydrated (drink plenty of water), find shaded areas, sun hats, sunscreen.

#### COUNCILLOR JUBA

##### Advised that he attended:

- June 27 – Audit & Finance Committee Meeting
- June 27 – Regular Council Meeting
- July 6 – Riverside Cemetery Board Meeting

##### Community Events:

- June 28 – Dauphin Neighborhood Renewal AGM at Under One Roof
- July 1 – Attended the Dauphin Agricultural Society fair and I enjoyed the Fireworks display
- July 2 – Dauphin Agricultural Society Fair. I joined fellow Councillors for the parade, it was great to see a large turnout for the parade.
- July 2 – Volunteered at Countryfest, it was great to see Countryfest on the go again. Thank-you to the Countryfest Board of Directors for revitalizing this event.
- July 3 – Volunteered at the Dauphin Agricultural Society Fair

#### Comments & Requests:

- It was great to have Countryfest and the Fair back on. A big thank-you to the many volunteers who worked hard to make sure these events were a success. I have new t-shirts to add to my collection. It was also great to see the communities in the Parkland start their events (Rodeo in Gilbert Plains and Mossey River Days in Winnipegosis).
- If you are looking for a great place to have lunch, please come support the Hero Club as they have their hot dog cart at Under One Roof, Tuesdays and Thursdays.
- Tim Hortons is having their Camp Day this Wednesday, so come out and support camp opportunities for the youngsters.
- Habitat for Humanity work at the lot in extreme heat and frequent rains have slowed progress. The Insulated Concrete Forms Foundation rebar has passed inspection, and on Tuesday the forms will be out. The pumper truck and cement truck will be on scene. We are developing two types of a database for volunteers that can be called upon in various stages as needed. Also, looking for organizations to sign-up for sponsor days; it is a great opportunity to support the project and show their skills as volunteers. Our first sponsor day is July 20<sup>th</sup> with the Mazier group. If you would like to be to part of the Habitat for Humanity volunteer team, you can send Nancy an email at [general@dauphin.habitat.ca](mailto:general@dauphin.habitat.ca).
- Parkland Family Fund – I attended a zoom meeting with members of the Ukrainian Canadian Congress from across the Province, and I can say that we have done the best job throughout the Province to accept and settle Ukrainian Families. I would like to thank Don Tarrant, Fr. Brent Kuzyk, Jim Perchuluk, and the other many volunteers that should be proud of their accomplishments. I would also like to add that the 12<sup>th</sup> Ukrainian family (a family of five) arrived in Dauphin this afternoon.
- Happy Birthday to Dauphin!

## **COUNCILLOR BELLEMARE**

Advised that she attended:

- June 27– Regular Council Meeting
- July 6 – Attended a Riverside Cemetery Board meeting. Discussions are underway regarding installing a Columbarium at this site. A Columbarium is a long-lasting stone structure designed to securely hold a person's cremated remains into the future. You can check these out online (the Canadian company Nelson has great pictures on their website) or check with a funeral home in town for more information on these.

Community Events:

- July 5 – Attended another Toboggan meeting. Our latest donation is granular fill from Strilkiwski's. The local support has been heart-warming, thank-you.
- I volunteered at Countryfest, it was wonderful to see people back on the hill. People were happy, polite, and enjoying themselves. There were many visitors from other communities which certainly helps our local economy.
- I attended several events at the Agricultural Society Fair. A big thank-you to everyone involved in planning and volunteering at this event. The rides were exciting, and the Extreme Dogs were full of amazing tricks. The demolition derby was very exciting, and their announcer really added to the fun. The parade route was filled with spectators. What a way to kick off the summer!

Comments & Requests:

- My husband Regent and I recently celebrated our 40<sup>th</sup> anniversary. Instead of giving us gifts, we asked our friends to donate, if they wanted, to Dauphin & District Community Foundation. We have a Bellemare Family Scholarship and any donations to that fund increases the amount of that scholarship. This scholarship will be given to a DRCSS graduating student every year, forever. If you want to donate money to a safe, meaningful place, a place that uses your donations wisely and has very little overhead costs, check out our local Community Foundation for more information.
- Big kudos to the Dauphin Recreation Services for all their hard work getting the Fair grounds ready for the Fair and then cleaning up afterwards. In a year of high rainfall such as this year, this is a particular challenging task. Well done!

## **DEPUTY MAYOR SHTYKALO**

Advised that he attended:

- June 27 –Regular Council Meeting

Community Events:

- July 1 – I attended Countryfest and the Fair. A big thank-you to all volunteers and members of various organizations that helped out along the way. It is amazing to see the City come back to life with events after such a long pause. It was a great feeling and it was fun to be in the community, as it always is. It was nice to see smiles on people's faces. It was a safe and fun weekend.

## **MAYOR CHRISTIAN LAUGHLAND**

Advises that he attended:

- June 13 – Regular Council Meeting
- June 20 – Strategic Planning and Priorities Committee Meeting

Community Events:

- June 14 – State of the District event at the Watson Art Centre. Well done by the Mayor of Ste. Rose Rob Brunel.
- June 15 – City Staff Appreciation BBQ at the City Shop
- June 16 – Habitat for Humanity BBQ at Fusion Credit Union
- June 22 – Association of MB Municipalities June District Meeting
- June 23 – Sod Turning Ceremony at Maamawi Park
- June 23 – Communities in Bloom Committee Meeting
- July 1 & 2 – Dauphin's Countryfest and Canada Day Parade. Glad to hear all events went well and looking forward to next year. Thank-you to all the volunteers, board of directors, and attendees for making these events happen.
- Happy 124<sup>th</sup> Birthday to the City of Dauphin.

12. Recess

#2022-400 Moved by: Deputy Mayor Shtykalo

Seconded by: Councillor Juba

BE IT RESOLVED that the Council Meeting be recessed at 6:06 p.m.

CARRIED

*The Committee recessed for a short break at 6:06 p.m.*

#2022-401 Moved by: Councillor Bellemare

Seconded by: Deputy Mayor Shtykalo

BE IT RESOLVED that the Council Meeting be reconvened at 6:28 p.m.

CARRIED

13. COMMITTEE OF THE WHOLE

a) Call to Order

Mayor Laughland called the meeting to order at 6:28 p.m.

b) Changes to Agenda

#2022-402 Moved by: Councillor Juba

Seconded by: Councillor Eilers

BE IT RESOLVED that the Committee of the Whole Agenda be amended as presented.

CARRIED

#2022-403 Moved by: Councillor Bellemare

Seconded by: Deputy Mayor Shtykalo

BE IT RESOLVED that Council now sits as a Committee of the Whole and that all matters discussed be kept confidential.

CARRIED

#2022-404 Moved by: Councillor Eilers

Seconded by: Deputy Mayor Shtykalo

**BE IT RESOLVED** that this Committee of the Whole now rises and reports to Council.

**CARRIED**

**c) Committee of the Whole – General**

**i) Travel and Expense Policy 2.3.3**

#2022-405 Moved by: Councillor Juba

Seconded by: Councillor Bellemare

**BE IT RESOLVED** that Council accepts as information discussion regarding Travel and Expense Policy 2.3.3.

**CARRIED**

**ii) Community Safety and Wellbeing Program – Update**

#2022-406 Moved by: Councillor Eilers

Seconded by: Deputy Mayor Shtykalo

**BE IT RESOLVED** that Council accepts as information an update regarding the Community Safety and Wellbeing Program.

**CARRIED**

**iii) 377 Jackson Street – Update**

#2022-407 Moved by: Councillor Bellemare

Seconded by: Councillor Juba

**BE IT RESOLVED** that Council accepts as information an update regarding 377 Jackson Street.

**CARRIED**

**d) Committee of the Whole – Committee Minutes:**

#2022-408 Moved by: Councillor Bellemare

Seconded by: Councillor Eilers

**BE IT RESOLVED** that Council accepts as information the minutes from the following committee:

- i) Parkland Chamber of Commerce**
  - Regular Board Meeting – May 12, 2022

**CARRIED**

e) Committee of the Whole – Personnel:

i) Utility Operator in Training Position – Marty Chartrand

#2022-409 Moved by: Deputy Mayor Shtykalo

Seconded by: Councillor Juba

**BE IT RESOLVED** that Council accepts as information correspondence dated June 22, 2022 from the Utility Foreman, advising that Marty Chartrand has accepted an offer for the position of Utility Operator in Training, effective June 27, 2022.

CARRIED

ii) Utility Operator in Training – Ronald Johnson

#2022-410 Moved by: Councillor Bellemare

Seconded by: Councillor Eilers

**BE IT RESOLVED** that Council accepts as information correspondence dated June 22, 2022 from the Utility Foreman, advising that Ronald Johnson has accepted an offer for the position of Utility Operator in Training, effective June 27, 2022.

CARRIED

iii) Office Assistant Position – Cassandra Durston

#2022-411 Moved by: Councillor Juba

Seconded by: Councillor Eilers

**BE IT RESOLVED** that Council accepts as information correspondence dated June 29, 2022 from the Deputy City Manager, advising that Cassandra Durston has accepted an offer for the position of Office Assistant, effective July 18, 2022.

CARRIED

14. Adjournment

#2022-412 Moved by: Councillor Juba

Seconded by: Councillor Bellemare

**BE IT RESOLVED** that this meeting does adjourn at 7:49 p.m.

CARRIED

  
\_\_\_\_\_  
Christian Laughland, Mayor  
\_\_\_\_\_  
Sharla Griffiths, City Manager