



CITY COUNCIL

File 01.01.MN.RC.2022

Regular Council Meeting Minutes
October 17, 2022 at 5:00 p.m.

Date: October 17, 2022
Place: Council Chambers
Presiding Officer: Mayor Christian Laughland
Councillors Present: Deputy Mayor Devin Shtykalo; Councillors Kathy Bellemare, Patti Eilers, Rodney Juba
Staff in Attendance: Sharla Griffiths, City Manager
Lisa Gaudet, Deputy City Manager
Martijn van Luijn, Economic Development Manager
Mike VanAlstyne, Director of Public Works & Operations
Justin Tokarchuk, ICT Manager (Teams)
Gertrud Carriere, Executive Assistant

1. **Call to Order**

Mayor Christian Laughland called the meeting to order at 5:01 p.m.

2. **Changes to Agenda**

#2022-528 Moved by: Councillor Juba

Seconded by: Councillor Bellemare

BE IT RESOLVED that Council accepts the Regular Council Meeting agenda as presented.

CARRIED

3. **Confirm Minutes**

#2022-529 Moved by: Councillor Eilers

Seconded by: Councillor Bellemare

BE IT RESOLVED that Council waives the reading and accepts and approves as circulated the minutes of the following meetings:

- a) Regular Council Meeting – September 26, 2022
- b) Special Council Meeting – October 5, 2022

CARRIED

4. **Public Hearing, Appeal Hearings, and Delegations:**

- a) **Public Hearings:** No public hearings.
- b) **Appeal Hearings:** No appeal hearings.
- c) **Delegations:** No delegations.

5. Consent Agenda

“All matters listed under Item 5 - Consent Agenda, are considered by City Council to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.”

#2022-530 Moved by: Councillor Juba

Seconded by: Councillor Eilers

BE IT RESOLVED that all items listed under Item 5 – Consent Agenda be approved as follows and form part of these minutes:

a) Action Items

- i) Proclamation – World Polio Day

BE IT RESOLVED that Council proclaims October 24, 2022 as “World Polio Day”.

- ii) Proclamation – Radon Awareness Month

BE IT RESOLVED that Council proclaims November 2022 as “Radon Awareness Month”.

As recommended by the Mayor and the City Manager.

- iii) Outstanding Water Accounts Added to Taxes

BE IT RESOLVED that the following water accounts be added to taxes:

ROLL#	ADDRESS	AMOUNT	DETAILS
0138700.000	139 Kirby Avenue West	\$173.26	Previous tenant did not pay final utility bill
0034600.000	220 – 5th Avenue SE	\$242.22	Current owner did not pay final utility bill
TOTAL		\$415.48	

As recommended by the Director of Finance and the Utility Clerk.

b) Filing Items:

- i) Association of Manitoba Municipalities (AMM)
 - News Releases
 - September 29, 2022
 - October 6, 2022
- ii) Federation of Canadian Municipalities (FCM)
 - FCM Connect
 - September 27, 2022
 - October 4, 2022
 - October 12, 2022
 - October 14, 2022

- FCM Voice
 - September 26, 2022
 - October 3, 2022
 - October 11, 2022

- iii) Manitoba News Releases
 - Premier – Premier Heather Stefanson to Lead Canada’s Premiers
 - Families – The Journey to Independence Fund
 - Advanced Education, Skills and Immigration/Agriculture:
 - Expanding Training of Veterinary Medicine
 - Shortage of Veterinarians

- iv) Community Futures Parkland – Newsletter, September 2022

- v) Mountain View School Division – News Digest
 - September 26, 2022
 - October 11, 2022

- vi) Prairie Mountain Health – Health Plus Newsletter, October 2022

- vii) Canadian National Railway – Changes to Crossing Invoicing

- viii) Polio Plus Society – Polio Newsletter, October 2022

As recommended by the Mayor and the City Manager.

CARRIED

6. Reports

a) Corporate:

- i) City Manager – October 17, 2022

#2022-531 Moved by: Councillor Bellemare

Seconded by: Councillor Juba

BE IT RESOLVED that Council accepts as information the following Corporate Report for the October 17, 2022 Regular Council Meeting:

- City Manager

CARRIED

b) Finance:

- i) Accounts for Approval

#2022-532 Moved by: Councillor Juba

Seconded by: Councillor Eilers

BE IT RESOLVED that the Finance Accounts, having been examined by Council, be hereby authorized and approved as follows:

Cheque Totals:

30346 - 30428 83 \$523,520.04

Voided Cheques in Current Range:

<u>Cheque Date</u>	<u>Cheque Number</u>	<u>Payee</u>	<u>Amount</u>	<u>Void Explanation</u>
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None

Voided Cheques in Past Ranges:

None

Electronic Payments:

September 2022 5 \$285,287.45

CARRIED

- ii) Financial Statements (Unaudited – Prior PSAB Adjustments) for Period Ending August 31, 2022

#2022-533 Moved by: Deputy Mayor Shtykalo

Seconded by: Councillor Juba

BE IT RESOLVED that Council accepts as information the unaudited Financial Statements (Before PSAB Adjustments) for the period ending August 31, 2022 including:

1. General Fund Balance Sheet & General Fund Income Statement
2. Utility Fund Balance Sheet & Utility Fund Income Statement

CARRIED

- iii) Reserve Fund Report – August 2022

#2022-534 Moved by: Councillor Bellemare

Seconded by: Councillor Eilers

BE IT RESOLVED that Council accepts as information the Reserve Report for August 2022.

CARRIED

- iv) Budget Variance Analysis – August 2022

#2022-535 Moved by: Councillor Juba

Seconded by: Deputy Mayor Shtykalo

BE IT RESOLVED that Council accepts as information the Budget Variance Analysis for August 2022.

CARRIED

c) Engineering:

- i) Staff Report for the October 17, 2022 Regular Council Meeting

#2022-536 Moved by: Councillor Bellemare

Seconded by: Councillor Eilers

BE IT RESOLVED that Council accepts as information the following Engineering Staff Report for the October 17, 2022 Regular Council Meeting:

- Building Inspector – September 2022

CARRIED

d) Protective Services:

- i) Bylaw Enforcement Officer

#2022-537 Moved by: Councillor Eilers

Seconded by: Councillor Juba

BE IT RESOLVED that Council accepts as information the following Protective Services report for the October 17, 2022 Regular Council Meeting:

- Bylaw Enforcement – September 2022

CARRIED

- ii) Animal Control Officer

#2022-538 Moved by: Councillor Eilers

Seconded by: Deputy Mayor Shtykalo

BE IT RESOLVED that Council accepts as information the following Protective Services report for the October 17, 2022 Regular Council Meeting:

- Animal Control Officer – September 2022

CARRIED

e) Committees:

#2022-539 Moved by: Councillor Juba

Seconded by: Councillor Eilers

BE IT RESOLVED that Council accepts as information the minutes from the following committee:

- i) Inter-Mountain Watershed District
- Regular Board Meeting – August 3, 2022
 - 2021 – 2022 Annual Report
- ii) Communities in Bloom
- Regular Committee Meeting – September 22, 2022

- iii) Dauphin Recreation Services
 - Regular Board Meeting – September 28, 2022

CARRIED

7. Correspondence for Discussion:

- a) 9 PM Routine

#2022-540 Moved by: Councillor Bellemare

Seconded by: Councillor Eilers

BE IT RESOLVED that Council accepts as information correspondence dated October 17, 2022 from the Deputy City Manager, advising that the City of Dauphin is partnering with the Dauphin RCMP to launch a “9 PM Routine” campaign that will run for 21 days on the City’s social media accounts to remind residents to develop a habit of securing their belongings and their home by taking these small steps at 9 PM each night:

- Remove valuables from yards and vehicles
- Lock vehicle doors
- Remove keys from ATVs and farm equipment
- Lock all exterior doors
- Turn on an exterior light

FURTHER BE IT RESOLVED that Council encourages Dauphin residents to participate in the 9 PM Routine for the next 21 days and beyond to be a part of a collective, proactive approach to crime prevention in our community.

CARRIED

8. Unfinished Business: No items.

9. New Business:

- a) Proposal to Subdivide Pt. SE ¼ Sec 4-25-19W

#2022-541 Moved by: Councillor Juba

Seconded by: Councillor Bellemare

BE IT RESOLVED that Council accepts as information a memorandum dated October 13, 2022 from the Building Inspector regarding a proposal to subdivide Pt. SE ¼ Sec. 4-25-19 WPM – Lot 4, Plan 65947 DLTO for owner Highway 10 Developments Ltd. c/o Lance Delaurier and applicant Balchen and Kulchycki Surveys, c/o Greg Molnar (Community Planning Services File 4411-22-7715; Application 21065);

FURTHER BE IT RESOLVED that Council approves the subdivision application for the property as described above, with the following condition:

1. City of Dauphin will require written confirmation that a detailed plan of Development will be provided to the City of Dauphin showing all structures to be constructed and how drainage, landscaping, traffic flow including construction of internal roadway, and connection to a sewer system and water supply, are being dealt with and all of which must be to the satisfaction of the City.

2. The Development Agreement between the City of Dauphin and the owner remains in place for the land, including the newly subdivided parcel.

CARRIED

- b) Fire Fighters' Ball – November 5, 2022

#2022-542 Moved by: Councillor Juba

Seconded by: Deputy Mayor Shtykalov

WHEREAS the Dauphin Fire Department will hold their Annual Fire Fighters' Ball on November 5, 2022;

BE IT RESOLVED that Council authorizes the purchase of tickets for Council and Senior Administration to attend the 2022 Dauphin Fire Fighters' Ball, with all costs borne by the City.

CARRIED

- c) Letter of Support – Dauphin & District Community Foundation Grant

#2022-543 Moved by: Councillor Bellemare

Seconded by: Councillor Juba

WHEREAS the Dauphin & District Community Foundation grant provides funding for projects that improve the quality of life in our community;

BE IT RESOLVED that Council accepts as information correspondence dated October 11, 2022 from Amanda Novak, Executive Director, Dauphin Neighbourhood Renewal Corporation (DNRC), requesting a letter supporting their application to the Dauphin & District Community Foundation (DDCF) for a grant for their basement renovation project that would add a classroom and two additional office spaces to the Under One Roof building at 37 – 3rd Avenue NW, which would enable this facility to host an innovative and much-needed Adult Learning Centre;

FURTHER BE IT RESOLVED that Council commends Dauphin Neighbourhood Renewal Corporation for their efforts to provide Dauphin's residents with learning opportunities and fundamental services and approves a letter supporting DNRC in their application to the Dauphin & District Community Foundation to make their basement renovation project possible.

CARRIED

- d) Letter of Support – Building Communities Through Arts and Heritage Grant

#2022-544 Moved by: Councillor Juba

Seconded by: Councillor Eilers

BE IT RESOLVED that Council accepts as information correspondence dated October 5, 2022 from Kayla Gillis, President, Canada's National Ukrainian Festival (CNUF), requesting a letter supporting CNUF's application for a Building Communities Through Arts and Heritage Grant to fund costs associated with providing live music, dance, and cultural demonstrations at Canada's National Ukrainian Festival in 2023;

FURTHER BE IT RESOLVED that Council appreciates Canada's National Ukrainian Festival for their work in bringing Ukrainian entertainment to Dauphin and for keeping Ukrainian culture alive in our community, and authorizes a letter supporting CNUF's application for a Building Communities Through Arts and Heritage Grant to assist with costs associated with their 2023 festival.

CARRIED

10. **Bylaws:** No items.

11. **Invitations, Community Events and Councilors' Privileges:**

#2022-545 Moved by: Deputy Mayor Shtykalo

Seconded by: Councillor Bellemare

BE IT RESOLVED that Council accepts as information the community event listed below:

a) **Invitations:**

i) Manitoba Metis Federation Inc. – Purple Thursday, October 20, 2022

b) **Community Events:**

i) Prairie Mountain Health – Annual General Meeting, October 26, 2022

ii) Dauphin Fire Department – Fire Fighters' Ball, November 5, 2022

CARRIED

COUNCILLORS' PRIVILEGES

DEPUTY MAYOR SHTYKALO

Advised that he attended:

- September 26 – Regular Council Meeting
- September 28 – Recreation Services Board Meeting
- September 28 – Property Standards Task Force Meeting
- October 5 – Special Council Meeting

Comments & Requests:

- September 29 – Flag Raising Ceremony
- September 30 – National Day for Truth & Reconciliation

Comments & Requests:

- I want to say thank-you to all my fellow Councillors and to the Mayor for an interesting four years. We have had a lot of ups and downs and a lot of adversity we have had to go through, it has been an honour to do that with you alongside me – Thank-you very much! Thank-you very much to City Hall staff and administration for your support and professionalism over the last four years.

COUNCILLOR EILERS

Advised that she attended:

- September 26 – Employee Relations Committee Meeting
- September 26 – Regular Council Meeting
- September 29 – Riding Mountain
- UNESCO World Biosphere Reserve Committee Meeting. Discussion regarding projects in Riding Mountain Park as well as surrounding land.
- October 5 – Virtual education session on Governance
- October 5 – Employee Relations Committee Meeting
- October 7 – City Development Plan Review Meeting
- October 13 – Communities in Bloom Committee Meeting

Community Events:

- September 30 – National Day for Truth & Reconciliation Day at CN Park and Parkland Crossing. Very informative sessions and showcase of traditions to raise awareness of the impacts of residential schools and to promote the concept of “Every Child Matters”.
- October 13 – Parkland Humane Society Annual General Meeting. It was very informative and very good intel on challenges facing the group. A big thanks to this group of volunteers. They have three board members taking turns working 24-hours shifts all year round. They only have 1.25 paid staff that do administrative duties and a lot of volunteers who do foster care.

Comments & Requests:

- The Inter-Mountain Watershed District has released their annual report. A special recognition for their tree nursery program. They provided 12,350 trees to 130 communities in the Parkland including Indigenous communities.
- There are Monarch Butterflies in Vermillion Park. A friend of mine donated wooden Monarch Butterflies which are hung in various locations.
- Condolences to Mary Choptain’s family and friends. She was a very active community member and a talented seamstress – she provided many traditional Ukrainian outfits.
- Please vote in the upcoming election. Advance Polls open at City Hall on October 20 from 8 a.m. to 8 p.m. Election Day is on October 26th at the Friendship Centre from 8 a.m. to 8 p.m.

COUNCILLOR JUBA

Advised that he attended:

- September 26 – Regular Council Meeting
- September 29 – Dauphin & District Handi-Van Special Meeting
- October 5 – Special Council Meeting
- October 7 – City Development Plan Review Meeting

Community Events:

- September 29 – Flag Raising Ceremony. This ceremony represented a symbol of co-operation. The City flew the flags for the Manitoba Metis Federation and Treaty 2 Territory on the new flag poles that were installed at City Hall.
- September 30 – National Day for Truth & Reconciliation at Parkland Crossing

Comments & Requests:

- Condolences to the McKerchar Family on the loss of Brenda McKerchar.
- October 15 – Work is progressing at the Habitat for Humanity site. We had 10 volunteers including three Ukrainian newcomers assisting at the site.
- A special thank-you to Mayor Laughland for his leadership skills. You did guide us through a turbulent time. Thank-you to the City Manager and all the city staff for your guidance through the years.

COUNCILLOR BELLEMARE

Advised that she attended:

- September 26 – Regular Council Meeting
- October 5 – Dauphin & District Allied Arts Council Liaison Committee Meeting

- October 7 – Meeting with Urban Systems regarding City's Development Plan. A draft copy of the new plan, which will take the city through the next 20 years of development, was reviewed. Each new Council over the next 20 years, there will be 5 of them, will refer to this document to see what they will select as their priorities to focus on during their terms. This is a readable evergreen document developed with lots of public input. This is an exciting document for our city.
- October 11 – Dauphin Public Library Liaison Committee Meeting
- October 19 – Upcoming: Final City/RM of Dauphin Liaison Committee Meeting

Community Events:

- September 29 – Flag Raising Ceremony at City Hall. Two new flags were raised: Treaty 2 and Manitoba Metis Federation. There are now 5 flags flying here – what a great addition.
- September 30 – Truth & Reconciliation events at CN Park and Parkland Crossing. I listened to meaningful speeches and participated in a round dance.
- October 10 – New Ukrainian families gathered at the Watson Art Centre for their first Canadian Thanksgiving Dinner complete with family games. Thank-you to ScheRaz, the adult Ukrainian Dance Group, for organizing and financing this meal.

Comments & Requests:

- October 20 – Advanced poll for our municipal election will be held at City Hall from 8 a.m. to 8 p.m. Wednesday, October 26th, is Election Day at the Dauphin Friendship Centre from 8 a.m. to 8 p.m. If those dates do not work for you, come to City Hall as soon as possible to make arrangements to vote by sealed ballot. Remember to bring photo ID and proof of residence (e.g. a bill with your address on it) if you are newer to the community.
- Thank-you to my fellow Councillors for a rewarding and memorable Council term. Thank-you to the city staff for all your hard work and assistance during these past four year. I am very proud of all of our accomplishments and success stories. Mayor Al Dowhan would have been proud too. We are a great team.

MAYOR LAUGHLAND

Advises that he attended:

- September 26 – Employee Relations Committee Meeting
- September 26 – Regular Council Meeting
- September 27 – Cities Caucus Meeting in Morden. Thank-you to the community of Morden and Mayor Brandon Burley for hosting. He was acclaimed in his role, so he is looking forward to another four years.
- September 28 – Dauphin Recreation Services Board Meeting
- September 28 – Property Standards Task Force Meeting
- October 5 – Special Council Meeting
- October 13 – Communities in Bloom Committee Meeting

Community Events:

- September 29 – Flag Raising Ceremony
- September 30 – Attended and spoke at the Truth & Reconciliation Ceremonies
- October 6 – Meeting with Urban Systems regarding the City Development Plan. Go to Dauphin.ca to check it out and fill out the survey.
- October 15 – Dauphin Kings Game

Comments & Requests:

- Thank-you to my fellow Councillors and all city staff for their hard work over the last four years. It has been an honour to work with you all and be sure to vote on October 26th.

12. Recess

#2022-546 Moved by: Deputy Mayor Shtykalo

Seconded by: Councillor Bellemare

BE IT RESOLVED that the Council Meeting be recessed at 5:45 p.m.

CARRIED

The Committee recessed for a short break at 5:45 p.m.

#2022-547 Moved by: Deputy Mayor Shtykalo

Seconded by: Councillor Bellemare

BE IT RESOLVED that the Council Meeting be reconvened at 6:02 p.m.

CARRIED

13. COMMITTEE OF THE WHOLE

a) Call to Order

Mayor Laughland called the meeting to order at 6:02 p.m.

b) Changes to Agenda

#2022-548 Moved by: Councillor Bellemare

Seconded by: Councillor Juba

BE IT RESOLVED that Council accepts the Committee of the Whole Agenda as presented.

CARRIED

#2022-549 Moved by: Councillor Eilers

Seconded by: Deputy Mayor Shtykalo

BE IT RESOLVED that Council now sits as a Committee of the Whole and that all matters discussed be kept confidential.

CARRIED

#2022-550 Moved by: Deputy Mayor Shtykalo

Seconded by: Councillor Juba

BE IT RESOLVED that this Committee of the Whole now rises and reports to Council.

CARRIED

c) **Committee of the Whole – General**

- i) Dauphin Church of Christ – McKay GPR Survey

#2022-551 Moved by: Councillor Juba

Seconded by: Councillor Bellemare

BE IT RESOLVED that Council accepts as information the discussion regarding the survey carried out by McKay GPR of the Dauphin Church of Christ grounds.

CARRIED

- ii) Economic Development Manager Report – September 2022

#2022-552 Moved by: Deputy Mayor Shtykalo

Seconded by: Councillor Eilers

BE IT RESOLVED that Council accepts as information the Economic Development Manager's report for September 2022.

CARRIED

- d) **Committee of the Whole – Committee Minutes:** No items.

- e) **Committee of the Whole – Personnel:**

- i) Martijn van Luijn – Advanced Module: Business Retention & Expansion Certificate

#2022-553 Moved by: Councillor Bellemare

Seconded by: Deputy Mayor Shtykalo

BE IT RESOLVED that Council accepts as information Economic Development Manager Martijn van Luijn's Certificate from Community Edge indicating he completed Advanced Module: Business Retention and Expansion.

CARRIED

- ii) Neil Inkster-Burnie – Equipment Operator 2

#2022-554 Moved by: Councillor Eilers

Seconded by: Councillor Juba

BE IT RESOLVED that Council accepts as information correspondence dated September 27, 2022 from the Director of Public Works & Operations, advising that Neil Inkster-Burnie has accepted an offer for the position of Equipment Operator 2, effective October 11, 2022.

CARRIED

- iii) Trench Hazard Pay

#2022-555 Moved by: Deputy Mayor Shtykalo

Seconded by: Councillor Juba

BE IT RESOLVED that Council accepts as information the discussion regarding Trench Hazard Pay.

FURTHER BE IT RESOLVED that Council authorizes the Mayor and City Manager to sign and seal the Letter of Understanding.

CARRIED

iv) Employee Contracts

#2022-556 Moved by: Councillor Eilers

Seconded by: Councillor Bellemare

BE IT RESOLVED that Council approves the Employment contract for Justin Tokarchuk, Information/Communications Manager, and authorizes the Mayor and City Manager to sign and seal the document.

CARRIED

#2022-557 Moved by: Councillor Juba

Seconded by: Deputy Mayor Shtykalo

BE IT RESOLVED that Council approves the Employment contract for Cameron Abrey, Fire Chief, and authorizes the Mayor and City Manager to sign and seal the document.

CARRIED

#2022-558 Moved by: Councillor Bellemare

Seconded by: Councillor Eilers

BE IT RESOLVED that Council approves the Employment contract for Lisa Gaudet, Deputy City Manager, and authorizes the Mayor and City Manager to sign and seal the document.

CARRIED

#2022-559 Moved by: Deputy Mayor Shtykalo

Seconded by: Councillor Juba

BE IT RESOLVED that Council approves the Employment contract for Mike VanAlstyne, Director of Public Works & Operations, and authorizes the Mayor and City Manager to sign and seal the document.

CARRIED

#2022-560 Moved by: Councillor Juba

Seconded by: Councillor Bellemare

BE IT RESOLVED that Council approves the Employment contract for Martijn van Luijn, Economic Development Manager, and authorizes the Mayor and City Manager to sign and seal the document.

CARRIED

v) City Manager – Performance Appraisal

#2022-561 Moved by: Deputy Mayor Shtykalo

Seconded by: Councillor Bellemare

BE IT RESOLVED that Council accepts as information the discussion regarding the City Manager's Performance Appraisal.

FURTHER BE IT RESOLVED that Council authorizes the Mayor to sign the Appraisal.

CARRIED

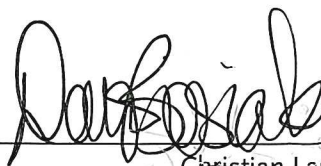
14. Adjournment

#2022-562 Moved by: Councillor Eilers

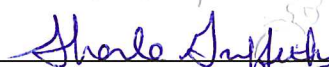
Seconded by: Councillor Juba

BE IT RESOLVED that this meeting does adjourn at 7:24 p.m.

CARRIED



Christian Laughland, Mayor



Sharla Griffiths, City Manager