



CITY COUNCIL

Regular Council Meeting Minutes  
October 20, 2025 at 5:00 p.m.

File 01.01.MN.RC.2025

**Date:** October 20, 2025

**Place:** Council Chambers

**Presiding Officer:** Mayor David Bosiak

**Councillors Present:** Deputy Mayor Christian Laughland (CofW only); Councillors Randy Daley, Ted Rea, Steven Sobering, Kathy Bellemare, Devin Shtykalo (Teams)

**Staff in Attendance:** Sharla Griffiths, City Manager  
Lisa Gaudet, Deputy City Manager  
Bernardo Pasco, Director of Public Works & Operations  
Martijn van Luijn, Economic Development Manager  
Ember Kutcher, Marketing Coordinator  
Gertrud Carriere, Executive Assistant

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1. **Call to Order**

Mayor Bosiak called the meeting to order at 5:00 p.m.

2. **Changes to Agenda**

#2025-545 Moved by: Councillor Sobering

Seconded by: Councillor Rea

**BE IT RESOLVED** that the Regular Council Meeting agenda be amended as follows:

- Deletions:**
- 9)e) Countryfest Community Cinema Sponsorship Proposal
  - 11.a) Prairie Mountain Health – Annual General Meeting, October 22, 2025
  - 11.b) Riding Mountain National Park – Park Management Planning, October 22, 2025

**CARRIED**

#2025-546 Moved by: Councillor Rea

Seconded by: Councillor Daley

**BE IT RESOLVED** that Council accepts the Regular Council Meeting agenda as amended.

**CARRIED**

**3. Confirm Minutes**

#2025-547 Moved by: Councillor Daley

Seconded by: Councillor Sobering

**BE IT RESOLVED that** Council waives the reading and accepts and approves as circulated the minutes of the following meeting:

- a) Regular Council Meeting – September 29, 2025

**CARRIED**

**4. Public Hearing, Appeal Hearings, and Delegations:**

- a) **Public Hearing:** No public hearings scheduled.
- b) **Appeal Hearing:** No appeal hearings scheduled.
- c) **Delegations:**
  - i) City of Dauphin “Sunshine” Awards Presentation

#2025-548 Moved by: Councillor Rea

Seconded by: Councillor Daley

**BE IT RESOLVED that** Council presents the “Sunshine” Award to the following recipients: Allan Gray, Dauphin Clinic Pharmacy, Jean-Louis Guillas, Maamawi Park Planning Committee.

**CARRIED**

**5. Consent Agenda**

*“All matters listed under Item 5 - Consent Agenda, are considered by City Council to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.”*

**Consent Agenda**

- a) **Action Items:**
  - i) Outstanding Receivable Account Added to Taxes

**BE IT RESOLVED that** the following receivable account be added to taxes:

ROLL#	AMOUNT	PROPERTY ADDRESS	DETAILS
0011100.000	\$860.81	113 – 5 <sup>th</sup> Avenue SE	Cost of cold water meter and cost to replace garbage bin
<b>TOTAL</b>	<b>\$860.81</b>		

*As recommended by the Director of Finance and the Tax Clerk.*

- ii) Proclamation – World Polio Day

**BE IT RESOLVED that** Council proclaims October 24, 2025 as “World Polio Day”

- iii) Proclamation – Radon Action Month

**BE IT RESOLVED that** Council proclaims November 2025 as “Radon Action Month”

- iv) Proclamation – Lung Cancer Awareness Month

**BE IT RESOLVED that** Council proclaims November 2025 as “Lung Cancer Awareness Month”

- v) Proclamation – Domestic Violence Awareness Month

**BE IT RESOLVED that** Council proclaims November 2025 as “Domestic Violence Awareness Month”

- vi) Proclamation – Medical Radiation Technologist Week

**BE IT RESOLVED that** Council proclaims November 2 – 8, 2025 as “Medical Radiation Technologist Week”

**b) Filing Items:**

- i) Parkland Chamber of Commerce
  - Chamber Insider, October 2025
  - Chamber Matters, October 2025
- ii) Municipal and Northern Relations – Statutory Review of Planning Legislation
- iii) Prairie Mountain Health – Health Plus Newsletter, October 2025
- iv) Mountain View School Division – News Digest, October 14, 2025
- v) Association of Manitoba Municipalities – Member Advisory: Office of the Auditor General Investigation Report
- vi) Rural Manitoba Economic Development Corporation – Community Growth Assessment for Dauphin
- vii) Manitoba News Release
  - Transportation & Infrastructure – Wildfire Disaster Financial Assistance Program to Support Impacted Communities

*As recommended by the Mayor and the City Manager.*

#2025-549 Moved by: Councillor Sobering

Seconded by: Councillor Daley

**BE IT RESOLVED that** all items listed and read under Item 5 – Consent Agenda be approved and form part of these minutes.

**CARRIED**

**6. Reports**

**a) Corporate:**

i) City Manager – September 2025

#2025-550 Moved by: Councillor Daley

Seconded by: Councillor Rea

**BE IT RESOLVED that** Council accepts as information the following Corporate Report for the October 20, 2025 Regular Council Meeting:

- City Manager – September 2025

**CARRIED**

ii) Deputy City Manager – September 2025

#2025-551 Moved by: Councillor Daley

Seconded by: Councillor Sobering

**BE IT RESOLVED that** Council accepts as information the following Corporate Report for the October 20, 2025 Regular Council Meeting:

- Deputy City Manager – September 2025

**CARRIED**

**b) Finance:**

i) Accounts for Approval

#2025-552 Moved by: Councillor Sobering

Seconded by: Councillor Rea

**BE IT RESOLVED that** the Finance Accounts, having been examined by Council, be hereby authorized and approved as follows:

**Cheque Totals:**

1081 – 1158	78	\$774,900.45
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**Voided Cheques in Current Range:**

<u>Cheque Date</u>	<u>Cheque Number</u>	<u>Payee</u>	<u>Amount</u>	<u>Void Explanation</u>
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None

**Voided Cheques in Past Ranges:**

None

**Electronic Payments:**

EFT 55 – 58	4	\$40,706.07
September 2025	6	\$210,708.35

**CARRIED**

**c) Engineering:**

- i) Director of Public Works & Operations – September 2025

#2025-553 Moved by: Councillor Shtykalo

Seconded by: Councillor Sobering

**BE IT RESOLVED that** Council accepts as information the following Engineering Report for the October 20, 2025 Regular Council Meeting:

- Director of Public Works & Operations – September 2025

**CARRIED**

- ii) Engineering Staff Report for the October 20, 2025 Regular Council Meeting

#2025-554 Moved by: Councillor Sobering

Seconded by: Councillor Shtykalo

**BE IT RESOLVED that** Council accepts as information the following Engineering Staff Report for the October 20, 2025 Regular Council Meeting:

- Building Inspector – September 2025

**CARRIED**

**d) Protective Services:**

- i) Bylaw Enforcement Officer – September 2025

2025-555 Moved by: Councillor Rea

Seconded by: Councillor Shtykalo

**BE IT RESOLVED that** Council accepts as information the following Protective Services report for the October 20, 2025 Regular Council Meeting:

- Bylaw Enforcement Officer – September 2025

**CARRIED**

- ii) Animal Services Officer – September 2025

2025-556 Moved by: Councillor Daley

Seconded by: Councillor Rea

**BE IT RESOLVED that** Council accepts as information the following Protective Services report for the October 20, 2025 Regular Council Meeting:

- Animal Services Officer – September 2025

**CARRIED**

e) **Committees:** No items.

7. **Correspondence for Discussion:**

a) Prairie Pak Place Child Care Centre Funding

2025-557 Moved by: Councillor Sobering

Seconded by: Councillor Bellemare

**WHEREAS** the Ready-to-Move Child Care Project is funded under the Canada-Manitoba Canada-Wide Early Learning and Child Care Agreement and is a key element of Manitoba's commitment to create 23,000 new child care spaces by 2026;

**BE IT RESOLVED that** Council accepts as information correspondence dated October 8, 2025 from Honourable Tracy Schmidt, Minister of Education and Early Childhood Learning, advising that the City of Dauphin has been approved for additional capital funding of up to \$1.06 million for the City's 104-space child care centre at the corner of 6<sup>th</sup> Avenue SE and 3<sup>rd</sup> Street SE, which increases the total capital grant from \$5.5 million to \$6.56 million to support additional costs and ensure completion of the project.

**CARRIED**

b) Association of Manitoba Municipalities Cities Caucus – Medical Campus Proposal

2025-558 Moved by: Councillor Bellemare

Seconded by: Councillor Rea

**WHEREAS** the Cities Caucus of the Association of Manitoba Municipalities (AMM), representing all 10 cities across the province, has submitted correspondence dated October 14, 2025 to the Minister of Health, Seniors and Long-Term Care and the Minister of Advanced Education and Training, expressing strong support for the establishment of a four-year Medical Campus at Brandon University in partnership with the University of Manitoba's Max Rady College of Medicine;

**AND WHEREAS** the correspondence outlines the urgent need to address physician shortages in rural and northern Manitoba through expanded medical education and training capacity outside Winnipeg, and recommends a collaborative approach involving key provincial and academic partners;

**BE IT RESOLVED that** Council accepts as information the correspondence from the AMM Cities Caucus proposing a Medical Campus at Brandon University and acknowledges the importance of this initiative in strengthening healthcare access and physician workforce sustainability across Manitoba.

**CARRIED**

c) Association of Manitoba Municipalities – Removal of Resolution 04-2019 (Annual Municipal Assistance Grant)

2025-559 Moved by: Councillor Rea

Seconded by: Councillor Sobering

**WHEREAS** the City of Dauphin co-sponsored Association of Manitoba Municipalities (AMM) Resolution #04/2019, which called on the Province of Manitoba to establish a predictable long-term system of indexing the annual Municipal Assistance Grant at a rate equal to or greater than the annual rate of economic growth;

**AND WHEREAS** the AMM Board of Directors, at its meeting on October 2, 2025, resolved to remove Resolution #04/2019 from its list of active resolutions in light of the Province’s commitment to a 2% annual increase to the Municipal Operating Basket for the next four years, and the creation of the \$62 million One Manitoba Growth Revenue Fund to provide additional funding over the next five years;

**AND WHEREAS** the AMM continues to advocate for a comprehensive and collaborative funding framework through Resolution #01-2023, which seeks stable revenue tools and long-term certainty for municipalities at both the provincial and federal levels;

**BE IT RESOLVED that** Council accepts as information the correspondence dated October 15, 2025 from AMM regarding the removal of Resolution #04/2019 from its active list, and acknowledges the Province’s recent funding commitments as a contributing factor to this decision.

**CARRIED**

8. **Unfinished Business:** No items.

9. **New Business:**

a) Dauphin Rail Museum – VIA Winter Comfort Pilot Project

#2025-560 Moved by: Councillor Rea

Seconded by: Councillor Daley

**WHEREAS** the City of Dauphin has collaborated with the Dauphin Rail Museum to develop a pilot project aimed at providing increased comfort to VIA Rail passengers during the winter months;

**AND WHEREAS** the pilot project will ensure the Dauphin Rail Museum is open at least 30 minutes prior to train arrivals and remains open until train departures on scheduled service days (Saturday through Tuesday), offering passengers a warm space and access to bathroom facilities;

**AND WHEREAS** the pilot project is scheduled to run from November 1, 2025 to April 30, 2026 and includes provisions for honorarium payments, operational support, and data collection;

**BE IT RESOLVED that** Council accepts as information a VIA Rail Passenger Winter Comfort Pilot Project Agreement between the City of Dauphin and the Dauphin Rail Museum, which outlines the terms of the pilot project, and a memorandum dated October 20, 2025 from the Project & Development Manager recommending approval of the agreement;

**FURTHER BE IT RESOLVED that** Council approves the VIA Rail Passenger Winter Comfort Pilot Project and authorizes the agreement with the Dauphin Rail Museum to be signed and sealed by the Mayor and City Manager on behalf of the City of Dauphin.

**CARRIED**

b) Manitoba Water Services Board (MWSB) Annual Capital Budget Increase

#2025-561 Moved by: Councillor Bellemare

Seconded by: Councillor Rea

**WHEREAS** many Manitoba municipalities rely on the Manitoba Water Services Board (MWSB) for financial support, technical expertise, and project coordination related to water and wastewater infrastructure;

**AND WHEREAS** current funding levels and resource capacity at the MWSB may limit its ability to meet growing municipal needs, which could affect the timely advancement of infrastructure projects that support community development, public health, climate resilience, and economic growth;

**BE IT RESOLVED that** the Council of the City of Dauphin supports an increase to the Manitoba Water Services Board's annual capital budget to \$100 million, beginning in 2026, to better align with the scale and urgency of municipal infrastructure requirements across the province.

**CARRIED**

c) Asbestos Management Plan Policy 1.4

#2025-562 Moved by: Councillor Daley

Seconded by: Councillor Bellemare

**WHEREAS** asbestos is a naturally occurring mineral composed of microscopic fibers that was commonly used in building materials for insulation and fireproofing, and which, when disturbed, can pose serious health risks due to airborne fiber inhalation;

**AND WHEREAS** the City of Dauphin is required under *The Workplace Safety and Health Act* and Regulation to have an asbestos management policy in place and to assess City buildings for asbestos;

**BE IT RESOLVED that** Council accepts as information Asbestos Management Plan Policy 1.4, which ensures the City meets its legal obligations and protects the health and safety of employees, contractors, and the public, and a memorandum dated October 17, 2025 from the Deputy City Manager recommending that the policy be approved;

**FURTHER BE IT RESOLVED that** Council agrees with the Deputy City Manager's recommendation and approves Asbestos Management Policy 1.4 as presented, effective October 20, 2025.

**CARRIED**

d) Inter-Mountain Watershed District Representatives

#2025-563 Moved by: Rea

Seconded by: Councillor Sobering

**BE IT RESOLVED that** Council accepts as information correspondence dated September 24, 2025 from Candace Moroz, Administrative Assistant for the Inter-Mountain Watershed District, regarding the City of Dauphin's appointees for the Vermillion River Sub-District;

**FURTHER BE IT RESOLVED that** Council appoints David Bosiak and Jerry Miller as the City's representatives for the Inter-Mountain Watershed District Vermillion River Sub-District for a one-year term ending November 30, 2026.

**CARRIED**

e) Countryfest Community Cinema Sponsorship Proposal

#2025-564 Moved by: Councillor Sobering

Seconded by: Councillor Shtykalo

**WHEREAS** Dauphin Community Cinema (DCC) Inc., a non-profit organization operating the Countryfest Community Cinema, has served the region since 2011, providing a hub for arts, entertainment, and community connection in Dauphin;

**AND WHEREAS** the City of Dauphin recognizes the value of the Countryfest Community Cinema as a community asset and wishes to support its continued operation through a structured sponsorship arrangement;

**BE IT RESOLVED that** Council accepts as information correspondence dated September 24, 2025 from the DCC Board of Directors, and a memorandum dated October 17, 2025 from the Economic Development Manager, noting that the Board is requesting financial relief sponsorship from the City of Dauphin to assist with immediate operational costs and to support continued service to the community, and recommending a 5-year sponsorship agreement between Tourism Dauphin and Countryfest Community Cinema valued at \$25,500 plus applicable taxes as follows to be paid in advance:

- Continuing on-screen advertising with rotating Place Brand/Tourism videos (\$300/month) valued at \$18,000
- Outside advertising either on the east side wall or window decals (\$1,500/year) valued at \$7,500 (advertising content at City's expense)

**FURTHER BE IT RESOLVED that** Council agrees with the Economic Development Manager's recommendation and approves the 5-year sponsorship agreement with Dauphin Community Cinema Inc., in the amount of \$25,500 plus applicable taxes, to be funded from the Economic Development & Tourism Reserve;

**FURTHER BE IT RESOLVED that** Council authorizes the Sponsorship Agreement with DCC to be signed and sealed by the Mayor and City Manager on behalf of the City of Dauphin.

**CARRIED**

*Councillor Sobering recused himself from this vote.*

10. **Bylaws:** No items.

11. **Invitations, Community Events and Councillors' Reports:**

a) **Invitations:**

#2025-565 Moved by: Councillor Bellemare

Seconded by: Councillor Rea

**BE IT RESOLVED that** Council accepts as information the following invitations:

- i) Dauphin Fire Department – Fire Fighters Ball, November 1, 2025
- ii) The Royal Canadian Legion – Remembrance Day Service, November 11, 2025 [Mayor]
- iii) Prairie Mountain Health – Annual General Meeting, October 22, 2025

**FURTHER BE IT RESOLVED** that all expenses related to Council and Senior Management attending these events be borne by the City of Dauphin.

**CARRIED**

**b) Community Events:**

**BE IT RESOLVED** that Council accepts as information the following community event:

- i) Riding Mountain National Park – Park Management Planning, October 22, 2025

**CARRIED**

**c) Councillors' Reports**

**COUNCILLOR DALEY**

Advised that he attended:

- September 29 – Regular Council Meeting
- October 6 – 10 – Various private citizens' concerns regarding Property Standards, Policing, Homelessness/Addictions, and all were resolved with explanation.

**COUNCILLOR REA**

Advised that he attended:

- September 29 – Regular Council Meeting
- October 8 – DART Committee Meeting
- October 8 – Property Standards Task Force Committee Meeting
- October 15 – Community Safety & Well-Being Committee Meeting
- October 16 – Recreation Board Meeting
- October 17 – Dauphin Community Band Committee Meeting

Community events:

- October 8 – Culture Days Presentation at Northgate
- October 18 – Diwali Celebration at the Watson Art Centre

**COUNCILLOR BELLEMARE**

Advised that she attended:

- October 15 – Riverside Cemetery Board Meeting
- October 15 – Community Safety & Well-Being Committee Meeting

Community events:

- October 18 – Dauphin & District Handi-Van 40<sup>th</sup> Anniversary Tea
- Dauphin Apocalypse is happening at the Watson Art Centre this weekend.
- A community vaccine clinic is being held at the Active Living Centre on October 29<sup>th</sup> from 10 a.m. – 4 p.m. Local pharmacies are also offering this service.

Comments & Requests:

- A huge thank-you to Terry Genik for his 40 years of skillful and dedicated service to the City of Dauphin. Terry has recently announced his retirement. While we wish him all the best in his retirement; he leaves big boots to fill.
- Another huge thank-you to the City of Dauphin for completing the necessary drainage work at the base of the toboggan hill in Maamawi Park. Your in-kind support of this project is greatly appreciated.

**COUNCILLOR SHTYKALO**

Advised that he attended:

- September 15 – Regular Council Meeting
- September 22 – Planning & Priorities Committee Meeting
- October 8 – Property Standards Task Force Committee Meeting
- October 10 – Airport Meeting regarding Passenger Service
- October 16 – Recreation Board Meeting

**COUNCILLOR SOBERING**

Advised that he attended:

- September 22 – Planning & Priorities Committee Meeting
- September 29 – Regular Council Meeting

Community events:

- October 3 – Ducks Unlimited Dinner
- October 18 – Dauphin & District Handi-Van 40<sup>th</sup> Anniversary Tea

**MAYOR BOSIAK**

Comments & Requests:

- I want to acknowledge the Rural Municipality of Dauphin for getting back on board, and for approving and signing a new Recreation Agreement.

#2025-567 Moved by: Councillor Rea

Seconded by: Councillor Shtykalo

**BE IT RESOLVED that** Council accepts as information the Councillors' Reports for the Regular Council Meeting of October 20, 2025.

**CARRIED**

**12. Recess**

#2025-568 Moved by: Councillor Daley

Seconded by: Councillor Rea

**BE IT RESOLVED that** the Council Meeting be recessed at 6:00 p.m.

**CARRIED**

*The Committee recessed for a break at 6:00 p.m.*

#2025-569 Moved by: Councillor Rea

Seconded by: Councillor Daley

**BE IT RESOLVED that** the Council Meeting be reconvened at 6:45 p.m.

**CARRIED**

13. **COMMITTEE OF THE WHOLE**

a) **Call to Order**

Mayor Bosiak called the meeting to order at 6:45 p.m.

b) **Changes to Agenda**

#2025-570 Moved by: Councillor Sobering

Seconded by: Councillor Shtykalo

**BE IT RESOLVED that** Council accepts the Committee of the Whole Agenda as presented.

**CARRIED**

#2025-571 Moved by: Councillor Rea

Seconded by: Councillor Daley

**BE IT RESOLVED that** Council now sits as a Committee of the Whole and that all matters discussed be kept confidential.

**CARRIED**

#2025-572 Moved by: Councillor Sobering

Seconded by: Deputy Mayor Laughland

**BE IT RESOLVED that** this Committee of the Whole now rises and reports to Council.

**CARRIED**

c) **Committee of the Whole – General:**

i) **Project & Development Managers' Report**

#2025-573 Moved by: Councillor Daley

Seconded by: Deputy Mayor Laughland

**BE IT RESOLVED that** Council accepts as information the discussion regarding the Project & Development Manager's report.

**CARRIED**

ii) **Countryfest Community Cinema Sponsorship Proposal**

#2025-574 Moved by: Councillor Rea

Seconded by: Councillor Daley

**BE IT RESOLVED that** Council accepts as information the discussion regarding the Sponsorship Proposal for Countryfest Community Cinema.

**CARRIED**

- iii) RCMP Contract Management Committee (CMC) – Record of Discussion (ROD),  
May 27, 2025

#2025-575 Moved by: Councillor Daley

Seconded by: Deputy Mayor Laughland

**BE IT RESOLVED that** Council accepts as information the discussion regarding the RCMP Contract Management Committee's Record of Discussion from May 27, 2025.

**CARRIED**

- iv) Nominations for Deputy Mayor

#2025-576 Moved by: Councillor Daley

Seconded by: Councillor Rea

**BE IT RESOLVED that** Council accepts as information the discussion regarding nominations for Deputy Mayor.

**CARRIED**

- v) Recreation

#2025-577 Moved by: Councillor Rea

Seconded by: Councillor Shtykalo

**BE IT RESOLVED that** Council accepts as information the discussion regarding Recreation.

**CARRIED**

**d) Committee of the Whole – Committee Minutes:**

#2025-578 Moved by: Councillor Bellemare

Seconded by: Deputy Mayor Laughland

**BE IT RESOLVED that** Council accepts as information the minutes from the following committees:

- i) Property Standards Task Force
  - Regular Committee Meeting – May 28, 2025
- ii) Workplace Safety & Health
  - Regular Committee Meeting – August 28, 2025

**CARRIED**

**e) Committee of the Whole – Personnel:**

- i) Letter of Offer – Seasonal Labourer

#2025-579 Moved by: Councillor Bellemare

Seconded by: Deputy Mayor Laughland

**BE IT RESOLVED that** Council accepts as information correspondence dated September 26, 2025 from Terry Genik, Public Works Foreman, advising that Owen Tyschinski has been awarded the position of Seasonal Labourer, effective October 1, 2025.

**CARRIED**

ii) Retirement – Public Works Foreman

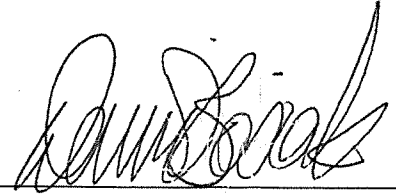
#2025-580 Moved by: Councillor Bellemare

Seconded by: Councillor Sobering

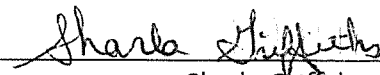
**BE IT RESOLVED** that Council accepts as information correspondence dated October 9, 2025 from Terry Genik, Public Works Foreman, advising of his retirement, effective February 28, 2026.

CARRIED

This meeting was adjourned at 7:30 p.m.



David Bosiak, Mayor



Sharla Griffiths, City Manager