



CITY COUNCIL

File 01.01.MN.RC.2025

Regular Council Meeting Minutes  
January 20, 2025 at 5:00 p.m.

**Date:** January 20, 2025

**Place:** Council Chambers

**Presiding Officer:** Mayor David Bosiak

**Councillors Present:** Deputy Mayor Christian Laughland; Councillors Ted Rea, Randy Daley, Steven Sobering, Devin Shtykalo (Teams)

**Councillor Absent:** Councillor Kathy Bellemare

**Staff in Attendance:** Lisa Gaudet, Deputy City Manager  
Mike VanAlstyne, Director of Public Works & Operations  
Martijn van Luijn, Economic Development Manager  
Gertrud Carriere, Executive Assistant

**Staff Absent:** Sharla Griffiths, City Manager

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**1. Call to Order**

Mayor David Bosiak called the meeting to order at 5:00 p.m.

**2. Changes to Agenda**

#2025-34 Moved by: Councillor Rea

Seconded by: Deputy Mayor Laughland

**BE IT RESOLVED that** the Regular Council Meeting agenda be amended as follows:

**Additions:**

9.e) Grant Request – The Creative Common Inc.

11.a)ii) Assiniboine College – Alumni Celebration, February 4, 2025

**CARRIED**

#2025-35 Moved by: Deputy Mayor Laughland

Seconded by: Councillor Rea

**BE IT RESOLVED that** Council accepts the Regular Council Meeting agenda as amended.

**CARRIED**

**3. Confirm Minutes**

#2025-36 Moved by: Deputy Mayor Laughland

Seconded by: Councillor Rea

**BE IT RESOLVED that** Council waives the reading and accepts and approves as circulated the minutes of the following meeting:

- a) Regular Council Meeting – January 6, 2025

**CARRIED**

**4. Public Hearing, Appeal Hearings, and Delegations:**

- a) **Public Hearing:** No public hearing scheduled.
- b) **Appeal Hearing:** No appeal hearings scheduled.
- c) **Delegations:** No delegations scheduled.

**5. Consent Agenda**

*“All matters listed under Item 5 - Consent Agenda, are considered by City Council to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.”*

**Consent Agenda**

a) **Action Items:**

- i) Outstanding Water Accounts Added to Taxes

**BE IT RESOLVED that** the following water accounts be added to taxes:

ROLL#	AMOUNT	PROPERTY ADDRESS	DETAILS
0009400.000	\$254.37	105 – 4th Avenue SE	Previous tenant did not pay final utility bill
0011100.000	\$270.20	113 – 5th Avenue SE	Owner did not pay final water bill
0012400.000	\$235.18	38 – 7th Avenue SE	Receivership company did not pay final water bill
0139300.000	\$81.89	207 Kirby Avenue West	Previous tenant did not pay final utility bill
<b>TOTAL</b>	<b>\$841.64</b>		

*As recommended by the Director of Finance and the Utility Clerk.*

- ii) Proclamation – Heart Month

**BE IT RESOLVED that** Council proclaims February 2025 as “Heart Month”.

**b) Filing Items:**

- i) Minister of Natural Resources and Indigenous Futures – Dutch Elm Disease Management Funding for 2024/25
- ii) Prairie Mountain Health – Health Plus Newsletter, January 2025
- iii) Community Futures Parkland – Newsletter, January 2025
- iv) Growing Manitoba Ag – Newsletter, January 2025
- v) Mountain View School Division – News Digest, January 13, 2025

*As recommended by the Mayor and the Deputy City Manager.*

#2025-37 Moved by: Councillor Rea

Seconded by: Councillor Sobering

**BE IT RESOLVED that** all items listed and read under Item 5 – Consent Agenda be approved and form part of these minutes.

**CARRIED**

**6. Reports**

**a) Corporate:**

- i) Deputy City Manager – December 2024

#2025-38 Moved by: Deputy Mayor Laughland

Seconded by: Councillor Rea

**BE IT RESOLVED that** Council accepts as information the following Corporate Report for the January 20, 2025 Regular Council Meeting:

- Deputy City Manager – December 2024

**CARRIED**

- ii) ICT Manager – December 2024

#2025-39 Moved by: Councillor Shtykalo

Seconded by: Councillor Sobering

**BE IT RESOLVED that** Council accepts as information the following Corporate Report for the January 20, 2025 Regular Council Meeting:

- ICT Manager – December 2024

**CARRIED**

**b) Finance:**

i) Accounts for Approval

#2025-40 Moved by: Councillor Daley

Seconded by: Deputy Mayor Laughland

**BE IT RESOLVED that** the Finance Accounts, having been examined by Council, be hereby authorized and approved as follows:

**Cheque Totals:**

34259 – 34324	66	\$772,536.54
EFT 3 – 7	5	\$22,058.42

**Voided Cheques in Current Range:**

<u>Cheque Date</u>	<u>Cheque Number</u>	<u>Payee</u>	<u>Amount</u>	<u>Void Explanation</u>
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None

**Voided Cheques in Past Ranges:**

2023-07-05	31724	Marie Guiboche	\$50.48	Cheque stale dated – write off
2023-08-10	31922	Colby Robak	\$22.12	Cheque stale dated – write off
2023-08-22	31961	Cassidy Chartrand	\$28.61	Cheque stale dated – credited active account
2023-11-02	32302	Noah Guiboche	\$36.95	Cheque stale dated – write off
2024-02-08	32779	Raymond Barnesky	\$44.16	Cheque stale dated – write off
2024-03-08	32892	Cora Meyer	\$27.55	Cheque stale dated – write off
2024-03-20	32942	Betty Lynxleg	\$11.01	Cheque stale dated – write off
2024-05-01	33086	Bruce Hale	\$30.00	Cheque stale dated – write off
2024-05-01	33100	Martie Isfeld	\$66.98	Cheque stale dated – write off
2024-05-09	33147	Signal Industries	\$140.20	Reissued to ATS Traffic (Parent Company)
2024-05-17	33200	Veranova	\$68.86	Cheque stale dated – write off
2024-05-31	33253	Signal Industries	\$2,433.86	Reissued to ATS Traffic (Parent Company)
2024-05-31	33258	Signal Industries	\$35.06	Reissued to ATS Traffic (Parent Company)
2024-08-14	33547	Carlo Eser	\$168.73	Cheque lost in mail – reissued
2024-08-14	33601	Cherise Johnston	\$711.44	Cheque lost in mail – credited active account
2024-10-11	33885	Rocky Mountain Equipment	\$1,375.14	Reverse – Paid by credit card

**Electronic Payments:**

December 2024	6	\$283,791.57
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**CARRIED**

*The Director of Public Works & Operations joined the meeting at 5:06 p.m.*

**c) Engineering:**

- i) Engineering Staff Report for the January 20, 2025 Regular Council Meeting

#2025-41 Moved by: Deputy Mayor Laughland

Seconded by: Councillor Daley

**BE IT RESOLVED that** Council accepts as information the following Engineering Staff Report for the January 20, 2025 Regular Council Meeting:

- Building Inspector – December 2024

**CARRIED**

- d) Protective Services:** No items.

**e) Committees:**

#2025-42 Moved by: Councillor Sobering

Seconded by: Councillor Rea

**BE IT RESOLVED that** Council accepts as information the minutes from the following committee:

- i) Inter-Mountain Watershed District
- Regular Board Meetings
    - October 17, 2024
    - November 21, 2024

**CARRIED**

**7. Correspondence for Discussion:** No items.

**8. Unfinished Business:** No items.

**9. New Business:**

- a) RCMP Collective Bargaining – Municipal Impact Letter

#2025-43 Moved by: Councillor Sobering

Seconded by: Deputy Mayor Laughland

**WHEREAS** the RCMP is entering its third round of collective bargaining early in 2025, with negotiation sessions between the Federal Government and the National Police Federation (NPF) scheduled to take place between February and May 2025;

**AND WHEREAS** the Association of Manitoba Municipalities (AMM) has been advocating for municipalities by highlighting the financial impacts of RCMP contract negotiations and stressing the importance of a longer-term agreement to ensure greater cost certainty and improved budgetary planning, and is encouraging Municipal Police Service Agreement (MPSA) contract partners to communicate their concerns directly to the Federal Government;

**BE IT RESOLVED that** Council accepts as information correspondence drafted using the AMM's template letter to Honourable Dominic LeBlanc, Minister of Public Safety, outlining the City of Dauphin's concerns related to RCMP contract negotiations, and a memorandum dated January 10, 2025 from the Deputy City Manager, recommending that this correspondence be approved;

**FURTHER BE IT RESOLVED that** Council agrees with the Deputy City Manager's recommendation and authorizes the drafted correspondence to the Minister of Public Safety to be signed by the Mayor and submitted on behalf of the City of Dauphin.

**CARRIED**

b) Parks Canada – Memorandum of Understanding

#2025-44 Moved by: Councillor Rea

Seconded by: Councillor Daley

**WHEREAS** the City of Dauphin has established a Memorandum of Understanding (MOU) with Parks Canada (Riding Mountain National Park) to formalize a collaborative relationship focusing on shared priorities, including recreation, tourism, water stewardship, culture, and Truth and Reconciliation;

**BE IT RESOLVED that** Council accepts as information a memorandum dated January 14, 2025 from the Economic Development Manager, noting that the MOU between the City of Dauphin and Parks Canada (Riding Mountain National Park) outlines key areas of cooperation, such as enhancing visitor experiences, joint marketing initiatives, sustainable tourism, environmental projects, and fostering community engagement, with the intent to provide mutual benefits to the City, Riding Mountain National Park, and regional visitors, and recommending that the MOU be approved;

**FURTHER BE IT RESOLVED that** Council agrees with the Economic Development Manager's recommendation and authorizes the MOU between the City of Dauphin and Parks Canada (Riding Mountain National Park) to be signed and sealed by the Mayor on behalf of the City of Dauphin.

**CARRIED**

c) Pressure Reducing Station Lease – Dauphin Airport

#2025-45 Moved by: Deputy Mayor Laughland

Seconded by: Councillor Rea

**WHEREAS** the City leases land belonging to Dauphin Regional Airport Authority Inc. (DRAA) for its utility Pressure Reducing Station, and the current lease expired December 31, 2024;

**BE IT RESOLVED that** Council accepts as information a lease agreement between Dauphin Regional Airport Authority Inc. and the City of Dauphin for the period January 1, 2025 to December 31, 2029 and a memorandum dated January 17, 2025 from the Deputy City Manager, recommending that the lease agreement be approved;

**FURTHER BE IT RESOLVED that** Council agrees with the Deputy City Manager's recommendation and authorizes the lease agreement between DRAA and the City of Dauphin to be signed and sealed by the Mayor and the Deputy City Manager on behalf of the City of Dauphin.

**CARRIED**

d) Letters of Support

i) Immigrate Parkland

#2025-46 Moved by: Councillor Sobering

Seconded by: Deputy Mayor Laughland

**WHEREAS** seven municipalities in the Parkland identified a need to attract people from outside of Canada to work, live, and play in the Parkland to help its population and economy grow;

**AND WHEREAS** the following municipalities formed the Parkland Regional Immigration Committee in December 2021 with the purpose of supporting the integration of skilled immigrants into the workforce:

- City of Dauphin
- RM of Dauphin
- Municipality of Ste Rose
- Municipality of Gilbert Plains
- Grandview Municipality
- Mossey River Municipality
- Municipality of Roblin

**AND WHEREAS** the Parkland Chamber of Commerce, Regional Connections - Immigrant Services and the Rural Manitoba Economic Development Corporation also participate on the above-mentioned Committee to provide supports and resources;

**AND WHEREAS** the above-mentioned Committee struck a sub-committee that operates as the Immigrate Parkland Selection Committee, to review skilled-worker immigrant applications and to partner with employers, and since its inception has helped to attract and settle approximately 55 candidates to the area;

**AND WHEREAS** said candidates are using the Provincial Nominee Program as their immigration pathway and are achieving success due in large part to the rigorous review and vetting process of the Immigrate Parkland Selection Committee and partnership with employers in the Parkland;

**AND WHEREAS** the Committee had a 1-year agreement, ending in December 2024, with the Province to assist them with immigration through the above-mentioned initiative, and the Committee has requested an extension to the agreement to include the years 2025 to 2027;

**AND WHEREAS** due to the success of this immigration initiative in the Parkland and an increased goal to attract and settle up to 150 people in 2025, which contributes to the Province's immigration goal, operational costs are increasing from \$24,500 to \$79,800 to be able to fulfil this mandate for 2025;

**BE IT RESOLVED that** Council supports the Parkland Regional Immigration Committee's request to endorse a letter highlighting the success of their Committee's immigration work to date to be sent to the Honourable Malaya Marcelino, Minister of Labour and Immigration, and the Honourable Glen Simard, Minister of Municipal and Northern Relations, authorizes the Mayor to sign said joint letter on behalf of the City of Dauphin further requesting the Province to (a) extend their 2024 agreement with the Committee to include 2025 to 2027 and (b) fund 50% of the program budget for 2025 and beyond to continue working to fulfil the Committee's mandate.

**CARRIED**

- ii) Dauphin Rail Museum/VIA Rail

#2025-47 Moved by: Councillor Shtykalo

Seconded by: Deputy Mayor Laughland

**WHEREAS** the City of Dauphin recognizes the potential benefits of improved VIA Rail service to the Dauphin/Parkland region, including enhanced tourism opportunities, more reliable and convenient transportation, and reduced carbon footprints for travelers;

**AND WHEREAS** VIA Rail's VIAction 2030 Strategic Plan outlines VIA's strategy of expanding reach, offering greater service, and enhancing capacity to connect more communities;

**BE IT RESOLVED that** Council accepts as information correspondence dated December 2024 from Jason Gilmore, President, Dauphin Rail Museum (DRM), requesting a letter supporting DRM's initiative to lobby VIA Rail to increase rail service in the Parkland, especially during tourism's peak summer months, but also as a reliable means of regular transportation between Dauphin and Winnipeg;

**FURTHER BE IT RESOLVED that** Council authorizes a letter supporting DRM's endeavour to advocate for enhanced VIA Rail service in the Parkland region, provided that VIA is willing to invest in the operational and maintenance supports needed to accommodate an increase in ridership, to be signed by the Mayor on behalf of the City of Dauphin.

**CARRIED**

- e) Grant Request – The Creative Common Inc.

#2025-48 Moved by: Councillor Rea

Seconded by: Councillor Shtykalo

**WHEREAS** The Creative Common Inc. (TCC) has launched an innovative project to provide tools, resources, training, and services that will inspire and support creativity in a downtown maker space;

**BE IT RESOLVED that** Council accepts as information correspondence dated January 15, 2025 from Joe Houston, TCC Chair, requesting a one-time grant in the amount of \$15,000 to assist with the renovations of the TCC building to ensure that the creative space is functional and ready to open in late spring of 2025;

**FURTHER BE IT RESOLVED that** Council appreciates the exciting opportunity for Dauphin's creators and craftspeople to connect, collaborate, and create in The Creative Common maker space and forwards TCC's grant request to the 2025 budget deliberations for consideration.

**CARRIED**

**10. Bylaws:**

- a) Bylaw 01/2025 Being a Bylaw of the City of Dauphin to Authorize the Creation of a Development Reserve Fund (*1<sup>st</sup> Reading*)

#2025-49 Moved by: Deputy Mayor Laughland

Seconded by: Councillor Sobering

**BE IT RESOLVED that** Bylaw 01/2025 Being a Bylaw of the City of Dauphin to Authorize the Creation of a Development Reserve Fund, *be now read a first time.*

**CARRIED**



**11. Invitations, Community Events and Councillors' Reports:**

**a) Invitations:**

#2025-50 Moved by: Deputy Mayor Laughland

Seconded by: Councillor Rea

**BE IT RESOLVED that** Council accepts as information the following invitations:

- i) Association of Manitoba Municipalities – The Accessible Information and Communication Standard Regulation Webinar, January 30, 2025
- ii) Assiniboine College – Alumni Celebration, February 4, 2025

**FURTHER BE IT RESOLVED that** all expenses related to Council and Senior Management attending this event be borne by the City of Dauphin.

**CARRIED**

**b) Community Events:**

#2025-51 Moved by: Councillor Shtykalo

Seconded by: Councillor Rea

**BE IT RESOLVED that** Council accepts as information the following community event:

- i) Dauphin Kings – Ukrainian Night, January 25, 2025

**CARRIED**

*The Economic Development Manager joined the meeting at 5:18 p.m.*

**c) Councillors' Reports**

**COUNCILLOR DALEY**

Advised that he attended:

- January 13 – Planning & Priorities Committee Meeting
- January 14 – Truth & Reconciliation Training
- January 15 – Helped out with Tourism videos at Northgate

**COUNCILLOR REA**

Advised that he attended:

- January 6 – Regular Council Meeting
- January 13 – Planning & Priorities Committee Meeting
- January 14 – Truth & Reconciliation Training

**COUNCILLOR SHTYKALO**

Advised that he attended:

- January 6 – Regular Council Meeting
- January 8 – Sports Tourism Committee Meeting
- January 13 – Planning & Priorities Committee Meeting

**DEPUTY MAYOR LAUGHLAND**

Advised that he attended:

- January 6 – Regular Council Meeting
- January 13 – Planning & Priorities Committee Meeting

Comments & Requests:

- The Parkland Rangers will hold their Ukrainian Night Hockey Game on February 8, 2025

**COUNCILLOR SOBERING**

Advised that he attended:

- January 6 – Regular Council Meeting
- January 6 – Housing Development Meeting
- January 13 – Planning & Priorities Committee Meeting
- January 20 – Economic Development Committee Meeting

Comments & Requests:

- Riverside Cemetery Board – new software was implemented, and it will be ready to launch soon along with the new website
- Hoping to get the renovations going at the Creative Commons building

#2025-52 Moved by: Councillor Shtykalo

Seconded by: Deputy Mayor Laughland

**BE IT RESOLVED that** Council accepts as information the Councillors’ Reports for the Regular Council Meeting of January 20, 2025.

**CARRIED**

**12. Recess**

#2025-53 Moved by: Deputy Mayor Laughland

Seconded by: Councillor Rea

**BE IT RESOLVED that** the Council Meeting be recessed at 5:21 p.m.

**CARRIED**

*The Committee recessed for a break at 5:21 p.m.*

#2025-54 Moved by: Councillor Rea

Seconded by: Councillor Daley

**BE IT RESOLVED that** the Council Meeting be reconvened at 5:45 p.m.

**CARRIED**

13. **COMMITTEE OF THE WHOLE**

a) **Call to Order**

Mayor Bosiak called the meeting to order at 5:45 p.m.

b) **Changes to Agenda**

#2025-55 Moved by: Deputy Mayor Laughland

Seconded by: Councillor Sobering

**BE IT RESOLVED that** Council accepts the Committee of the Whole Agenda as presented.

**CARRIED**

#2025-56 Moved by: Councillor Rea

Seconded by: Councillor Sobering

**BE IT RESOLVED that** Council now sits as a Committee of the Whole and that all matters discussed be kept confidential.

**CARRIED**

#2025-57 Moved by: Councillor Daley

Seconded by: Deputy Mayor Laughland

**BE IT RESOLVED that** this Committee of the Whole now rises and reports to Council.

**CARRIED**

c) **Committee of the Whole – General**

i) **Dauphin's Countryfest Update**

#2025-58 Moved by: Councillor Daley

Seconded by: Councillor Sobering

**BE IT RESOLVED that** Council accepts as information an update regarding Dauphin's Countryfest.

**CARRIED**

ii) **Recreation Agreement**

#2025-59 Moved by: Councillor Shtykalo

Seconded by: Councillor Rea

**BE IT RESOLVED that** Council accepts as information the discussion regarding the Recreation Agreement.

**CARRIED**

iii) Protective Services/Policing

#2025-60 Moved by: Councillor Daley

Seconded by: Deputy Mayor Laughland

**BE IT RESOLVED that** Council accepts as information the discussion regarding Protective Services/Policing.

**CARRIED**

d) **Committee of the Whole – Committee Minutes:** No items.

c) **Committee of the Whole – Personnel:**

i) Work Safe Manitoba – Workplace Hazardous Materials Information Systems Certification

#2025-61 Moved by: Councillor Shtykalo

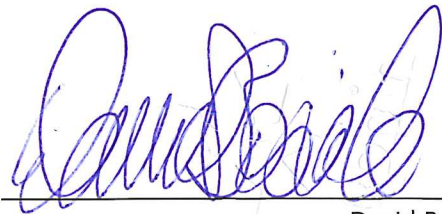
Seconded by: Councillor Daley

**BE IT RESOLVED that** Council accepts as information certificates from Work Safe Manitoba for the completion of the Workplace Hazardous Material Information Systems for the following employees:

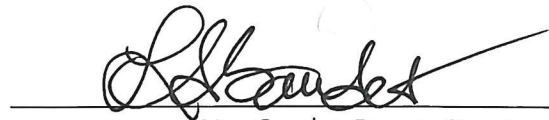
- Conrad Demeria
- David McInnes
- Mike VanAlstyne
- Justin Tokarchuk
- Janelle Thompson
- Martijn van Luijn
- Lee Onyschak
- Ember Kutcher

**CARRIED**

This meeting was adjourned at 6:20 p.m.



David Bosiak, Mayor



Lisa Gaudet, Deputy City Manager