



CITY COUNCIL

File 01.01.MN.RC.2025

Regular Council Meeting Minutes
January 6, 2025 at 5:00 p.m.

Date: January 6, 2025

Place: Council Chambers

Presiding Officer: Mayor David Bosiak

Councillors Present: Deputy Mayor Christian Laughland; Councillors Ted Rea (Teams), Randy Daley, Steven Sobering, Kathy Bellemare, Devin Shtykalo

Staff in Attendance: Sharla Griffiths, City Manager
Mike VanAlstyne, Director of Public Works & Operations
Gertrud Carriere, Executive Assistant

Staff Absent: Lisa Gaudet, Deputy City Manager

1. **Call to Order**

Mayor David Bosiak called the meeting to order at 5:04 p.m.

2. **Changes to Agenda**

#2025-1 Moved by: Councillor Bellemare

Seconded by: Councillor Shtykalo

BE IT RESOLVED that Council accepts the Regular Council Meeting agenda as presented.

CARRIED

3. **Confirm Minutes**

#2025-2 Moved by: Councillor Shtykalo

Seconded by: Councillor Bellemare

BE IT RESOLVED that Council waives the reading and accepts and approves as circulated the minutes of the following meetings:

- a) Board of Revision – December 2, 2024
- b) Regular Council Meeting – December 9, 2024

CARRIED

4. **Public Hearing, Appeal Hearings, and Delegations:**

- a) **Public Hearing:** No public hearing scheduled.
- b) **Appeal Hearing:** No appeal hearings scheduled.
- c) **Delegations:** No delegations scheduled.

5. Consent Agenda

"All matters listed under Item 5 - Consent Agenda, are considered by City Council to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately."

Consent Agenda

a) Action Items:

- i) Outstanding Water Account Added to Taxes

BE IT RESOLVED that the following water account be added to taxes:

ROLL#	AMOUNT	PROPERTY ADDRESS	DETAILS
0006900.000	24,058.79	2001-2175 Mountain Road	Owner has not paid their current water bill
TOTAL	\$24,058.79		

As recommended by the Director of Finance and the Utility Clerk.

b) Filing Items:

- i) Community Futures Parkland – Newsletter, December 2024
- ii) Multi-Material Stewardship Manitoba – 2025 Municipal Recycling Funding Payments
- iii) Mountain View School Division – News Digest, December 9, 2024

As recommended by the Mayor and the City Manager.

#2025-3 Moved by: Councillor Daley

Seconded by: Councillor Shtykalo

BE IT RESOLVED that all items listed and read under Item 5 – Consent Agenda be approved and form part of these minutes.

CARRIED

6. Reports

a) Corporate:

- i) City Manager – December 2024

#2025-4 Moved by: Councillor Bellemare

Seconded by: Councillor Shtykalo

BE IT RESOLVED that Council accepts as information the following Corporate Report for the January 6, 2025 Regular Council Meeting:

- City Manager – December 2024

CARRIED

b) Finance:

i) Accounts for Approval

#2025-5 Moved by: Deputy Mayor Laughland

Seconded by: Councillor Shtykalo

BE IT RESOLVED that the Finance Accounts, having been examined by Council, be hereby authorized and approved as follows:

Cheque Totals:

34159 – 34258	100	\$1,236,666.62
EFT 1 – 2	2	\$33,841.48

Voided Cheques in Current Range:

<u>Cheque Date</u>	<u>Cheque Number</u>	<u>Payee</u>	<u>Amount</u>	<u>Void Explanation</u>
--------------------	----------------------	--------------	---------------	-------------------------

None

Voided Cheques in Past Ranges:

None

Electronic Payments:

None

CARRIED

ii) Financial Statements (Unaudited – Prior to PSAB Adjustments)

#2025-6 Moved by: Deputy Mayor Laughland

Seconded by: Councillor Daley

BE IT RESOLVED that Council accepts as information the unaudited Financial Statements (Before PSAB Adjustments) for the period ending November 2024 including:

1. General Fund Balance Sheet & Income Statement
2. Utility Fund Balance Sheet & Income Statement

CARRIED

iii) Reserve Report – November 2024

#2025-7 Moved by: Councillor Shtykalo

Seconded by: Councillor Bellemare

BE IT RESOLVED that Council accepts as information the Reserve Report for the period ending November 2024.

CARRIED

iv) Budget Variance Analysis – November 2024

#2025-8 Moved by: Councillor Sobering

Seconded by: Councillor Daley

BE IT RESOLVED that Council accepts as information the Budget Variance Analysis for the period ending November 2024.

CARRIED

c) **Engineering:** No items.

d) **Protective Services:**

i) Animal Services Officer – November & December 2024

#2025-9 Moved by: Councillor Bellemare

Seconded by: Councillor Shtykalo

BE IT RESOLVED that Council accepts as information the following Protective Services Reports for the January 6, 2025 Regular Council Meeting:

- Animal Services Officer – November & December 2024

CARRIED

ii) Bylaw Enforcement Officer – December 2024

#2025-10 Moved by: Councillor Rea

Seconded by: Deputy Mayor Laughland

BE IT RESOLVED that Council accepts as information the following Protective Services Report for the January 6, 2025 Regular Council Meeting:

- Bylaw Enforcement Officer – December 2024

CARRIED

e) **Committees:**

#2025-11 Moved by: Councillor Daley

Seconded by: Councillor Bellemare

BE IT RESOLVED that Council accepts as information the minutes and report from the following committees:

- i) Fort Dauphin Museum Inc.
- Regular Board Meeting – November 6, 2024
 - Manager's Report – December 4, 2024

- ii) Dauphin Veterinary Services District
 - Regular Board Meeting – December 20, 2024

CARRIED

7. Correspondence for Discussion: No items.

8. Unfinished Business: No items.

9. New Business:

- a) Lagoon Debenture

#2025-12 Moved by: Councillor Bellemare

Seconded by: Councillor Shtykalo

WHEREAS the City of Dauphin is performing a lagoon upgrade to ensure compliance with Provincial regulations and to ensure capacity for future growth of our community;

AND WHEREAS the City has been working with a consultant on the design of the lagoon upgrade, which has resulted in a cost estimate of approximately \$20,000,000 for the project;

AND WHEREAS the project qualified for Investing in Canada Infrastructure Program (ICIP) funding, with Federal and Provincial contributions to the project totaling \$9,135,000, with the remaining approximate \$10,865,000 being the responsibility of the City of Dauphin;

BE IT RESOLVED that the City of Dauphin begins the borrowing process to secure \$9,385,000, which is the City's portion of the upcoming lagoon upgrade project, with the remaining unfunded City-portion to be paid through reserve funds and operating funds;

FURTHER BE IT RESOLVED that the City of Dauphin seeks Public Utility Board (PUB) approval in principle to place a debenture surcharge on sewer utility rates to repay approximately 50% of the debenture requirements, with the remaining amount to be repaid through taxation.

CARRIED

- b) Award of RFP – Public Works Foreman Truck

#2025-13 Moved by: Councillor Daley

Seconded by: Deputy Mayor Laughland

WHEREAS the City of Dauphin posted a Request for Proposals (RFP) for the purchase of a new truck for the Public Works Foreman;

BE IT RESOLVED that Council accepts as information a memorandum dated January 2, 2025 from Director of Finance, advising that six proposals for a truck were received from three local dealers, and recommending the purchase of the following:

- 2025 Chevrolet Silverado Crew Cab 4x4
- To be purchased from Dean Cooley GM
- For a cost of \$46,547 plus applicable taxes

FURTHER BE IT RESOLVED that Council agrees with the recommendation from the Director of Finance and approves the purchase of the 2025 Chevrolet Silverado Crew Cab 4x4 truck from Dean Cooley GM for a cost of \$46,547 plus applicable taxes.

CARRIED

c) Dauphin Veterinary Services District Agreement

#2025-14 Moved by: Councillor Sobering

Seconded by: Councillor Bellemare

WHEREAS the City of Dauphin is part of the established Dauphin Veterinary Services District Board;

AND WHEREAS the Province requires the parties of the Dauphin Veterinary Services District Board to sign an agreement for the operation of a Veterinary Services District under *The Veterinary Services Act*;

BE IT RESOLVED that Council authorizes the Mayor and the City Manager to sign and seal the 2025 Form 1 Dauphin Veterinary Services District Board Agreement to be in effect for 2025.

CARRIED

d) Grant Requests

i) Regional Connections Immigrant Services

#2025-15 Moved by: Deputy Mayor Laughland

Seconded by: Councillor Shtykalo

BE IT RESOLVED that Council accepts as information correspondence dated December 11, 2024 from Steve Reynolds, Executive Director, Regional Connections Inc., requesting financial support from the City of Dauphin in the amount of \$10,000 to assist with newcomer programming and welcoming community initiatives;

FURTHER BE IT RESOLVED that Council forwards the funding request from Regional Connections Inc. to the City of Dauphin's 2025 budget deliberations for consideration.

CARRIED

ii) Parkland Humane Society Inc.

#2025-16 Moved by: Councillor Bellemare

Seconded by: Councillor Daley

BE IT RESOLVED that Council accepts as information correspondence from Denise Penrose, President of Parkland Humane Society Inc., requesting financial support from the City of Dauphin for the period of September 1, 2024 to August 31, 2025;

FURTHER BE IT RESOLVED that Council forwards the funding request from Parkland Humane Society Inc. to the City of Dauphin's 2025 budget deliberations for consideration.

CARRIED

e) Tax Sale

i) Appointing a Tax Sale Contractor

#2025-17 Moved by: Councillor Daley

Seconded by: Deputy Mayor Laughland

BE IT RESOLVED that pursuant to Bylaw 03/2012 Being a Bylaw of the City of Dauphin to Establish a Tax Sale Contractor Position, Council appoints TAXervice Inc. to contract tax sales for the City of Dauphin;

FURTHER BE IT RESOLVED that Council appoints Donna Zinkiew, General Manager of TAXervice Inc., as Tax Sale Contractor for the City of Dauphin for the calendar year 2025.

CARRIED

ii) Designating a Tax Sale Year

#2025-18 Moved by: Councillor Shtykalo

Seconded by: Councillor Sobering

WHEREAS Section 365(2) of *The Municipal Act* states that “Council may in any year designate the immediately preceding year, or an earlier year, as the year for which properties the taxes in respect of which are in arrears for the year must be offered for sale by auction to recover the tax arrears and costs;”

BE IT RESOLVED that Council designates 2023 as the Tax Sale Year for the City of Dauphin, which will recover 2022 and prior years arrears and costs.

CARRIED

iii) Tax Sale Date

#2025-19 Moved by: Deputy Mayor Laughland

Seconded by: Councillor Sobering

WHEREAS Council designated 2023 as the Tax Sale Year;

AND WHEREAS properties where taxes are unpaid for the year 2022 may be eligible for tax sale;

BE IT RESOLVED that the tax sale for the 2023 Tax Sale Year be held on November 12, 2025 at 2:00 p.m.

CARRIED

iv) Tax Sale Reserve Bid

#2025-20 Moved by: Deputy Mayor Laughland

Seconded by: Councillor Shtykalo

WHEREAS Section 372 of *The Municipal Act* states that a municipality may set any terms or conditions for the sale of a property to be sold for taxes and may set a reserve bid in the amount of the tax arrears and costs in respect of the property;

BE IT RESOLVED that for the designated 2023 Tax Sale Year, Council sets the reserve bid, for each property eligible for tax sale, at an amount equivalent to the tax arrears and costs of the property.

CARRIED

f) 2026 Board of Revision

#2025-21 Moved by: Councillor Bellemare

Seconded by: Councillor Rea

WHEREAS Section 35(1) of *The Municipal Assessment Act* states that Council shall each year by resolution appoint a Board of Revision consisting of not fewer than three members, some or all of whom may be members of Council;

AND WHEREAS Section 35(2) of *The Municipal Assessment Act* states that Council shall appoint a member of a Board appointed under Subsection (1) to serve as the presiding officer of the Board;

AND WHEREAS Section 35(4) of *The Municipal Assessment Act* states that Council shall appoint a person to act as Secretary of the Board appointed under Subsection (1);

BE IT RESOLVED that the 2026 Board of Revision shall consist of all Council Members of the City of Dauphin, a representative of the Parkland Chamber of Commerce, and a representative of the Dauphin Economic Development & Tourism Committee;

FURTHER BE IT RESOLVED that Council appoints the Mayor, or in his stead, the Deputy Mayor, to act as the Chair of the Board;

FURTHER BE IT RESOLVED that Council appoints the Deputy City Manager, or in her stead, the City Manager, to act as the Secretary of the Board.

CARRIED

10. **Bylaws:** No items.

11. **Invitations, Community Events and Councillors' Reports:**

a) **Invitations:**

#2025-22 Moved by: Deputy Mayor Laughland

Seconded by: Councillor Shtykalo

BE IT RESOLVED that Council accepts as information the following invitations:

- i) Association of Manitoba Municipalities – Aquatic Invasive Species Virtual Summit, January 22, 2025
- ii) Parkland Chamber of Commerce – Lunch & Learn Series, January 21 – May 27, 2025

FURTHER BE IT RESOLVED that all expenses related to Council and Senior Management attending this event be borne by the City of Dauphin.

CARRIED

b) **Community Events:** No community events.

c) Councillors' Reports

COUNCILLOR REA

Advised that he attended:

- December 9 – Regular Council Meeting
- December 13 – Special Recreation Meeting
- December 19 – Prairie Mountain Health - Dauphin Sharps Disposal Committee Meeting

COUNCILLOR DALEY

Advised that he attended:

- December 9 – Regular Council Meeting
- December 13 – Meeting with MLA Kostyshyn regarding the Veterinary Board
- December 19 – Prairie Mountain Health – Dauphin Sharps Disposal Committee Meeting
- December 20 – Dauphin Veterinary Services District Board Meeting

COUNCILLOR BELLEMARE

Advised that she attended:

- December 9 – Regular Council Meeting
- December 13 – Special Recreation Meeting
- December 18 – Riverside Cemetery Board Meeting

Community Events:

- The Dauphin Kings are playing again after their holiday break and their annual Ukrainian Night is being planned for January 25th. Mark your calendar for that big event.
- The Chamber of Commerce will be announcing their next travel destination at their noon lunch series gathering on January 21st. Stay tuned, this may be the trip you have been waiting for.

Comments & Requests:

- Kudos to the Dauphin Recreation Services for installing some lighting at the Co-op Family Toboggan Hill, which extends the hours of operation for this fun new site in Dauphin. I borrowed a toboggan and made my tobogganing debut going down the hill several times! What a great ride!

COUNCILLOR SHTYKALO

Advised that he attended:

- December 9 – Regular Council Meeting
- December 13 – Special Recreation Meeting

DEPUTY MAYOR LAUGHLAND

Advised that he attended:

- December 9 – Regular Council Meeting
- December 19 – Parkland Chamber of Commerce Meeting

COUNCILLOR SOBERING

Advised that he attended:

- December 2 – Board or Revision
- December 9 – Regular Council Meeting
- December 13 – Special Recreation Meeting

#2025-23 Moved by: Deputy Mayor Laughland

Seconded by: Councillor Bellemare

BE IT RESOLVED that Council accepts as information the Councillors' Reports for the Regular Council Meeting of January 6, 2025.

CARRIED

12. Recess

#2025-24 Moved by: Deputy Mayor Laughland

Seconded by: Councillor Sobering

BE IT RESOLVED that the Council Meeting be recessed at 5:25 p.m.

CARRIED

The Committee recessed for a break at 5:25 p.m.

#2025-25 Moved by: Councillor Rea

Seconded by: Councillor Daley

BE IT RESOLVED that the Council Meeting be reconvened at 6:15 p.m.

CARRIED

13. COMMITTEE OF THE WHOLE

a) Call to Order

Mayor Bosiak called the meeting to order at 6:15 p.m.

b) Changes to Agenda

#2025-26 Moved by: Councillor Shtykalo

Seconded by: Councillor Sobering

BE IT RESOLVED that Council accepts the Committee of the Whole Agenda as presented.

CARRIED

#2025-27 Moved by: Councillor Bellemare

Seconded by: Deputy Mayor Laughland

BE IT RESOLVED that Council now sits as a Committee of the Whole and that all matters discussed be kept confidential.

CARRIED

#2025-28 Moved by: Councillor Shtykalo

Seconded by: Councillor Sobering

BE IT RESOLVED that this Committee of the Whole now rises and reports to Council.

CARRIED

c) **Committee of the Whole – General**

- i) Economic Development Manager’s Reports – November & December 2024

#2025-29 Moved by: Councillor Rea

Seconded by: Councillor Daley

BE IT RESOLVED that Council accepts as information the Economic Development Manager’s reports for the months of November and December 2024.

CARRIED

- ii) Recreation Agreement

#2025-30 Moved by: Councillor Daley

Seconded by: Councillor Shtykalo

BE IT RESOLVED that Council accepts as information the discussion regarding the Recreation Agreement.

CARRIED

- iii) Protective Services/Policing
- Contract Management Committee Meetings
 - Record of Decision – October 31, 2024
 - Collective Bargaining – November 21, 2024

#2025-31 Moved by: Councillor Sobering

Seconded by: Deputy Mayor Laughland

BE IT RESOLVED that Council accepts as information the discussion regarding Protective Services/Policing and the Contract Management Committee Meetings from October 31, 2024 – Record of Decision, and November 21, 2024 – Collective Bargaining.

CARRIED

- d) **Committee of the Whole – Committee Minutes:** No items.

c) **Committee of the Whole – Personnel:**

- i) Deputy City Manager – Certificate in Manitoba Municipal Administration

#2025-32 Moved by: Councillor Bellemare

Seconded by: Councillor Daley

BE IT RESOLVED that Council accepts as information a certificate from the University of Manitoba – Extended Education awarded to Lisa Gaudet for the completion of the Manitoba Municipal Administration program.

CARRIED

ii) Evan King – Equipment Operator 2

#2025-33 Moved by: Councillor Rea

Seconded by: Deputy Mayor Laughland

BE IT RESOLVED that Council accepts as information correspondence dated December 19, 2024 from Terry Genik, Public Works Foreman, advising that Evan King has been awarded the position of Equipment Operator 2, effective December 20, 2024.

CARRIED

This meeting was adjourned at 6:45 p.m.



David Bosiak, Mayor



Sharla Griffiths, City Manager